

Maple Creek Elementary School District Board of Trustees

August 14, 2025 - 9:30 AM

15933 Maple Creek Road - Korb, CA 95550

Regular Board Meeting Agenda

1. CALL TO ORDER

2. ADJUSTMENT OF THE AGENDA

3. PUBLIC COMMENTS

Members of the public may address the board on non-agenda items at this time.

4. CONSENT AGENDA:

The Board is asked to receive/approve these routine items.

4.1. June 12, 2025 Regular Board Meeting Minutes

4.2. June 16, 2025 Special Board Meeting Minutes

4.3. Payroll June 2025 and July 2025

4.4. Warrants June 2025 and July 2025

4.5. Acceptance of Resignation by Board Trustee Laura Borusas

5. INFORMATION ITEMS:

The Board is asked to receive/discuss; however, they may take action at their discretion.

5.1. Superintendent's Report

5.2. Staff Report

6. DISCUSSION/ACTION ITEMS:

6.1. Expanded Learning Program Plan 2025

6.2. Recruitment for a new board member

6.3. Adjusted 2025-2026 School Calendar

7. BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS

8. ADJOURNMENT

Notice: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any persons in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at the District Office, 15933 Maple Creek Rd. Korb, CA in compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent of the Maple Creek School District at (707)668-5596. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to assure accessibility to this meeting.

MAPLE CREEK ELEMENTARY SCHOOL
August 14, 2025
BOARD OF TRUSTEES MEETING

4.0 CONSENT AGENDA

The Board is asked to receive/approve these routine items.

4.1 June 12, 2025 Regularly Schedule Board Meeting Minutes

4.2 June 16, 2025 Rescheduled Regular Board Meeting Minutes

4.3 Payroll June and July 2025

4.4 Warrants June and July 2025

4.5 Acceptance of resignation of Board Trustee Laura Borusas

Maple Creek Elementary School District Board of Trustees

June 12, 2025 - 9:30 AM

15933 Maple Creek Road - Korb, CA 95550

Regular Meeting Minutes

1. CALL TO ORDER

Call to Order: 9:48am

Present: Rama Zarcufsky, Dan Murphy, Laura Borasas

Staff: Beth Wylie

2. ADJUSTMENT OF THE AGENDA

3. PUBLIC COMMENTS

Members of the public may address the board on non-agenda items at this time.

No public comment

4. CONSENT AGENDA:

The Board is asked to receive/approve these routine items.

4.1. May 8, 2025 and May 15, 2025 Regular Board Meeting Minutes

4.2. Payroll - May 2025

4.3. Warrants - May 2025

4.4. 2025/2026 HCOE Warrant Distribution Authorization Form CS-1

4.5. 2025/2026 HCOE Certification Form CS-7

4.6. 2025-26 Consolidated Application for Funding

Moved/seconded by Borasas/Zarcufsky to approve the consent agenda items.

Ayes 3, noes 0, abstain 0. Motion carried.

5. INFORMATION ITEMS:

The Board is asked to receive/discuss; however, they may take action at their discretion.

5.1. Superintendent's Report

- End of year
- SLP services change to Tiny Eye
- Plan for next year
- Blue Slide trip

5.2. Staff Report: no report

6. PUBLIC HEARING

6.1. Public Hearing: Draft 2025 Local Control Accountability Plan (LCAP) - Solicitation, Recommendation, and Comments from Members of the public

Open:10:08

Close: 10:09

6.2. Public Hearing: Draft Local Control Funding Formula (LCFF) 2025--2026 Maple Creek Elementary School District Budget -- Solicitation, Recommendation, and Comments from Members of the public

Open:10:09

Close: 10:10

6.3. Public Hearing on Resolution regarding 2025-2026 Education Protection Act Funding

Open: 10:10

Close: 10:11

7. DISCUSSION/ACTION ITEMS:

The Board is asked to receive/discuss and take action at their discretion.

7.1. Presentation of the Local Indicators to be reported on the California Dashboard

The local indicators were presented in accordance with Ed Code 52064.5(e)(2)

7.2. Approval of Declaration of Need

Moved/seconded by Borasas/Zarcufsky to approve the Declaration of Need.

Ayes 3, noes 0 , abstain 0. Motion carried.

8. BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS

- **Appreciation for a great year**

9. ADJOURNMENT

Notice: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any persons in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at the District Office, 15933 Maple Creek Rd. Korb, CA in compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent of the Maple Creek School District at (707)668-5596. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to assure accessibility to this meeting.

Maple Creek Elementary School District Board of Trustees

June 16, 2025 - 9:30 AM

15933 Maple Creek Road - Korb, CA 95550

Special Meeting Minutes

1. CALL TO ORDER

9:47am

Present: Rama Zarcufsky, Dan Murphy, Laura Borasas

Staff: Beth Wylie

2. ADJUSTMENT OF THE AGENDA

3. PUBLIC COMMENTS

Members of the public may address the board on non-agenda items at this time.

4. CONSENT AGENDA:

The Board is asked to receive/approve these routine items.

4.1. June 12, 2025 Regular Board Meeting Minutes

4.2. Q2 Williams Quarterly Report

Moved/seconded by Borasas/ Zarcufsky to approve the consent agenda items.

Ayes 3, noes 0 , abstain 0. Motion carried.

5. INFORMATION ITEMS:

The Board is asked to receive/discuss; however, they may take action at their discretion.

5.1. Superintendent's Report

6. DISCUSSION/ACTION ITEMS:

6.1. Local indicators were presented in conjunction with LCAP Adoption as per Ed Code 52064.5(e)(2)

The local indicators report was presented to and received by the board

6.2. Adoption of the Draft 2025 Local Control Accountability Plan (LCAP)

Moved/seconded by Borasas/Murphy to approve the 2025 Local Control Accountability Plan .

Ayes 2, noes 0 , abstain 0. Motion carried.

6.3. Adoption of Draft Local Control Funding Formula (LCFF) 2025--2026 Maple Creek Elementary School District Budget

Moved/seconded by Borasas to approve the Local Control Funding Formula (LCFF) 2025-2026 Elementary School District Budget.

Ayes 2, noes 0 , abstain 0. Motion carried.

6.4. Adoption of Resolution regarding 2025-2026 Education Protection Act Funding

Moved/seconded by Zarcufsky/Borasas to approve the Resolution Education Act Funding .

Ayes 2, noes 0 , abstain 0. Motion carried.

7. BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS

Well Wishes for a good summer for all from the board. Everyone is looking forward to seeing how the 25-26 school year shapes up.

8. ADJOURNMENT

Notice: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any persons in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at the District Office, 15933 Maple Creek Rd. Korb, CA in compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent of the Maple Creek School District at (707)668-5596. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to assure accessibility to this meeting.

Pay Date 07/15/2025 through 07/31/2025

Fiscal Year 2025/26

EARNINGS by Earnings Code	Income	Adjustments
Regular	8,203.89	
TOTAL	8,203.89	

TAXES	Employee	Employer	Total	Subject Grosses
Federal Withholding	331.25		331.25	7,500.86
State Withholding	218.63		218.63	7,500.86
Social Security	372.00	372.00	744.00	6,000.01
Medicare	118.96	118.96	237.92	8,203.89
SUI		4.10	4.10	8,203.89
Workers' Comp		192.44	192.44	8,203.89
SUBTOTAL	1,040.84	687.50	1,728.34	

EARNINGS by Group	Income	Adjustments
Base Pay	5,833.34	
Extra Duty	2,203.88	
Stipends	166.67	
TOTAL	8,203.89	

REDUCTIONS	Employee	Employer	Total	Subject Grosses
PERS	408.33	1,563.92	1,972.25	5,833.34
STRS / 60	96.04	178.97	275.01	937.00
STRS / 62	129.29	241.97	371.26	1,266.88
STRS Other	69.37		69.37	
SUBTOTAL	703.03	1,984.86	2,687.89	

EARNINGS	Person Type	Female Employees
Certificated	3	1
TOTAL	3	1

DEDUCTIONS	Employee	Employer	Total	Subject Grosses
SUBTOTAL			.00	
TOTALS	1,743.87	2,672.36	4,416.23	

Vendor Summary for Pay Date 07/15/2025 thru 07/31/2025		
Vendor Checks	.00	0
Vendor Liabilities	4,416.23	13
	4,416.23	13

Cancel/Reissue for Process Date 07/15/2025 thru 07/31/2025		
Reissued		
Cancel Checks		
Void ACH		

BALANCING DATA			
		6,460.02	Net Pay
Gross Earnings	8,203.89	1,743.87	Deductions
District Liability	2,672.36	2,672.36	Contributions
	10,876.25	10,876.25	

NET		
Direct Deposits	5,410.17	2
Checks	1,049.85	1
Partial Net ACH		
Negative Net		
Check Holds		
Zero Net		
TOTAL	6,460.02	3

Pay Date 06/30/2025

EARNINGS by Earnings Code

Earnings Code	Income	Adjustments
Regular	21,622.13	
TOTAL	21,622.13	

EARNINGS by Group

Group	Income	Adjustments
Base Pay	19,237.23	
Docks	3,130.80-	
Extra Duty	3,762.96	
Overtime	1,038.38	
Stipends	541.67	
Vacation Pay	172.69	
TOTAL	21,622.13	

Vendor Summary for Pay Date 06/30/2025

Person Type	Female Employees
Certificated	3
Classified	1
TOTAL	4

TAXES

Tax Code	Employee	Employer	Total	Subject Grosses
Federal Withholding	1,321.84		1,321.84	20,262.35
State Withholding	663.34		663.34	20,262.35
Social Security	482.47	482.47	964.94	7,781.65
Medicare	313.51	313.51	627.02	21,622.13
SUI	10.81	10.81	21.62	21,622.13
Workers' Comp	519.02		519.02	21,622.13
SUBTOTAL	2,781.16	1,325.81	4,106.97	

REDUCTIONS

Reduction Code	Employee	Employer	Total	Subject Grosses
PERS	291.67	1,127.08	1,418.75	4,166.67
PERS / 62	237.59	803.37	1,040.96	2,969.93
STRS / 60	597.30	1,113.02	1,710.32	5,827.32
STRS / 62	233.22	436.50	669.72	2,285.32
Health & Welfare		3,783.80	3,783.80	
SUBTOTAL	1,359.78	7,263.77	8,623.55	

Cancel/Reissue for Process Date 06/30/2025

Category	Employee	Employer	Total	Subject Grosses
Summer Savings	882.31		882.31	5,293.89
SUBTOTAL	882.31	.00	882.31	
TOTALS	5,023.25	8,589.58	13,612.83	

BALANCING DATA

Gross Earnings	21,622.13	16,598.88	Net Pay
District Liability	8,589.58	5,023.25	Deductions
	30,211.71	8,589.58	Contributions
		30,211.71	

NET

Direct Deposits	16,598.88	5
Checks		
Partial Net ACH		
Negative Net		
Check Holds		
Zero Net		
TOTAL	16,598.88	5

Grouped by Org, Filtered by (Org = 29, Starting Pay Date = 6/30/2025, Ending Pay Date = 6/30/2025)

Handwritten: 6/17/25

Checks Dated 07/01/2025 through 07/31/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000283773	07/16/2025	CITY OF ARCATA RECREATION DIVISION	01-5801	Redwood Day Camp		377.00
3000283774	07/16/2025	CALIFORNIA SCHOOL BOARDS ASSOC	01-5300	CSBA Gamut	2,540.00	
				CSBA Membership	692.00	3,232.00
3000284417	07/23/2025	AT&T	01-9510	Phone and Internet		163.92
3000284418	07/23/2025	BETH K. LANZI	01-9510	24-25 Speech and Language		563.50
3000284419	07/23/2025	HARVEY M. HARPER COMPANY	01-9510	Van Maintenance		533.67
3000284420	07/23/2025	NORTH COAST SIG C/O KEENAN & ASSOC SETECH DEPT	01-5450	Property & Liab Premiums	4,117.00	
			01-9542	Worker's Comp Premiums	1,462.75	5,579.75
3000284421	07/23/2025	P G & E	01-9510	Electric sump pump	27.87	
				PG&E Electric	202.79	230.66
3000284422	07/23/2025	VALLEY PACIFIC PETROLEUM	01-9510	Gas for Van		311.94
3000284988	07/30/2025	EMPLOYMENT DEVELOPMENT DEPT	01-9540	State Unemployment Taxes due quarterly		34.01
3000284989	07/30/2025	JASON POILOV	01-9510	Fence work		185.00
3000284990	07/30/2025	Muizelaar, Zoe	01-9510	Reimburse ELOP and Dump Exp		102.21
3000284991	07/30/2025	Muizelaar, Zoe T	01-4310	Walmart - ELOP	16.67	
			01-5560	HMWA - Trash	120.45	
				Humboldt Recycling	39.20	176.32
Total Number of Checks					12	11,489.98

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	12	11,489.98
	Total Number of Checks	12	11,489.98
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		11,489.98

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 06/01/2025 through 06/30/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000279460	06/02/2025	BETH K. LANZI	01-5800	SPEECH THERAPY		805.00
3000279461	06/02/2025	Johnson, Jacklyn D	01-4310	ELOP		284.90
3000279462	06/02/2025	Muizelaar, Zoe T	01-4310	ELOP/SCHOOL LUNCHES/DUMP RUN/MAINTENANCE	127.86	
			01-4381	ELOP/SCHOOL LUNCHES/DUMP RUN/MAINTENANCE	26.70	
			01-4710	ELOP/SCHOOL LUNCHES/DUMP RUN/MAINTENANCE	260.09	
			01-5560	ELOP/SCHOOL LUNCHES/DUMP RUN/MAINTENANCE	12.00	426.65
3000279463	06/02/2025	P G & E	01-5520	UTILITIES		217.82
3000280315	06/09/2025	ELIZABETH G. HUFF	01-4310	ELOP-SUPPLIES		259.00
3000280316	06/09/2025	EUREKA CHURCH OF THE NAZARENE	01-5800	ELOP-BLUE SLIDE CAMP		400.00
3000280317	06/09/2025	LES SCHWAB	01-4366	VAN SERVICE - TIRES	575.46	
			01-5800	VAN SERVICE - TIRES	39.98	615.44
3000280318	06/09/2025	SHANNON INGRAM Reissued on 08/06/2025, Cancel Register # AP08062025	Reissued			750.12 *
3000280319	06/09/2025	VALLEY PACIFIC PETROLEUM	01-4364	FUEL		670.96
3000281891	06/23/2025	AT&T	01-5909	UTILITIES		91.68
3000281892	06/23/2025	BDJTECH	01-4400	TECHNOLOGY		2,097.44
3000281893	06/23/2025	CITY OF ARCATA RECREATION DIVISION	01-5801	SUMMER CAMP		867.50
3000281894	06/23/2025	JASON POILOV	01-5800	BUILDING MAINTENANCE-FENCE		400.00
3000281895	06/23/2025	Johnson, Jacklyn D	01-4310	ELOP SUPPLIES		92.47
3000281896	06/23/2025	KENT CARNES	01-9537	OVER PAYMENT OF H&W - REFUND		108.00
3000281897	06/23/2025	Muizelaar, Zoe T	01-4310	ELOP/DUMP RUN	265.31	
			01-4361	ELOP/DUMP RUN	107.32	
			01-4710	ELOP/DUMP RUN	224.77	
			01-5201	MILEAGE REIMBURSEMENT	501.20	
			01-5560	ELOP/DUMP RUN	36.00	1,134.60
3000281898	06/23/2025	PIERSON BLDG CENTER	01-4381	BUILDING MAINTENACE SUPPLIES	42.98	
				MAINTENANCE	161.23	204.21
3000281899	06/23/2025	Revolving Cash Fund	01-4377	REDWOOD CHIPS		365.40
3000281900	06/23/2025	Wylie, Beth A	01-4310	ELOP SNACKS/SUPPLIES/FIELDTRIP	149.85	
			01-5800	ELOP SNACKS/SUPPLIES/FIELDTRIP	231.98	381.83
3000281901	06/23/2025	UC REGENTS UCCE HUMBOLDT	01-5800	ELOP-SUMMER CAMP		150.00
Total Number of Checks					20	10,323.02

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 06/01/2025 through 06/30/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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	Count	Amount
Reissue	1	750.12
Net Issue		9,572.90

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	19	9,572.90
	Total Number of Checks	19	9,572.90
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		9,572.90

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

August 11, 2025

Maple Creek School Elementary, 15933 Maple Creek Rd, Korbek, CA 95550

Dear Members of the Maple Creek School Board,

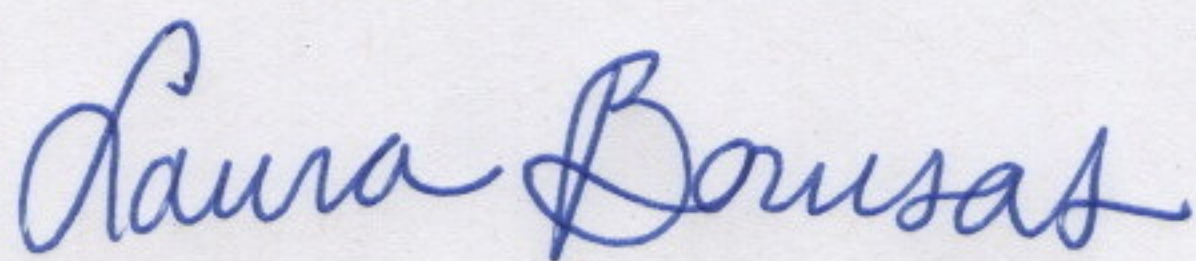
I am writing to formally resign from my position as a member of the Maple Creek School Board, effective as of August 11, 2025.

This decision comes as my family prepares to welcome a new baby and as we transition more permanently to living in Eureka. While it was a difficult decision to step away, these changes require me to refocus my time and energy on my family and our next chapter.

I want to express my sincere appreciation for the opportunity to serve our school and community alongside such dedicated individuals. I am joyful with the direction the school is taking and am excited to see how it continues to grow and thrive in the future. I will be cheering you on from afar and look forward to hearing about your continued successes.

Wishing you all the very best as you carry this important work forward.

Sincerely,



Laura Borusas

MAPLE CREEK ELEMENTARY SCHOOL
August 14, 2025
BOARD OF TRUSTEES MEETING

5.0 Information Items for Discussion

The Board is asked to receive/discuss; however, they may take action at their discretion.

5.1 Superintendent's Report

A brief presentation about the current status at Maple Creek Elementary from the Superintendent.

5.2 Staff Report

A brief presentation about the current happenings at Maple Creek Elementary from the Staff.

MAPLE CREEK ELEMENTARY SCHOOL
August 14, 2025
BOARD OF TRUSTEES MEETING

6.0 DISCUSSION / ACTION ITEMS

The board will discuss and take action at its authority on items listed.

6.1 Expanded Learning Program Plan 2025

DEPARTMENT/PROGRAM:

Instructional/Student Support

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

This plan must be updated every three years. This update matches our current practices and offers flexibility for us to carry out the program as intended with the ability to pivot to meet our current needs.

Recommended Motion: To approve the Expanded Learning Program plan 2025

6.2 Recruitment for a new board member

DEPARTMENT/PROGRAM:

Governance

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

The school is very grateful for the long service of Laura Borusas as a Board Trustee. Laura has life circumstances, including moving away from Maple Creek in the near future that are leading to her need to resign. The board needs to discuss recruitment for a new board member.

Recommended Motion: None required, discussion only.

6.2 Adjustment of the 2025-2026 School Calendar

DEPARTMENT/PROGRAM:

Operations

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

The calendar was adjusted to allow for one additional early dismissal day that will enable us to collaborate with the team to have a successful start of the school year.

Recommended Motion: To approve adjusted 2025-2026 School Calendar

Expanded Learning Opportunities Program Plan Guide

EXPANDED LEARNING OPPORTUNITIES PROGRAM PLAN GUIDE

Prepared by: Expanded Learning Division

California Department of Education 1430 N Street, Suite 3400
Sacramento, CA 95814-5901
916-319-0923

This Program Plan Template Guide is required by California Education Code (EC) Section 46120(b)(2)

Name of Local Educational Agency and Expanded Learning Opportunities Program Site(s)

Name of Local Educational Agency or Equivalent:	Maple Creek Elementary
Contact Name:	Beth Wylie
Contact Email:	admin@maplecreekschool.org
Contact Title:	
Contact Phone:	707-668-5596

Instructions: Please list the school sites that your LEA selected to operate the Expanded Learning Opportunities Program (ELO-P). Add additional rows as needed.

1. Maple Creek Elementary School

Governing Board Approval Date:	2022
Review/Revision Date:	8/15/25
Review/Revision Date:	

Purpose

This template will aid LEAs in the development of a program plan as required by EC Section 46120(b)(2). In this program plan, LEAs will describe program activities that support the whole child and students' Social and Emotional Learning (SEL) and development.

Definitions

“Expanded learning”:

Expanded Learning refers to before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences. It is the intent of the Legislature that expanded learning programs are pupil-centered, results driven, include community partners, and complement, but do not replicate, learning activities in the regular school day and school year. (See [EC Section 8482.1(a).])

“Expanded Learning Opportunities”:

Expanded Learning Opportunities has the same meaning as “expanded learning” as defined in EC Section 8482.1. “Expanded learning opportunities” does not mean an extension of instructional time, but rather, opportunities to engage pupils in enrichment, play, nutrition, and other developmentally appropriate activities. (See [EC Section 46120(g)(1)].)

Expanded Learning is currently funded through After School Education and Safety (ASES), 21st Century Community Learning Center (CCLC), and ELO-P.

Educational Element:

An educational enrichment element may include, but need not be limited to, fine arts, career technical education, recreation, physical fitness, and prevention activities. Activities may also include hiring literacy coaches, high-dosage tutors, school counselors, and instructional day teachers and aides to assist pupils as part of the local educational agency's program enrichment activities. (See [EC Section 46120(d)(3)])

Enrichment Element:

These opportunities may include arts, career technical education, recreation, technology, and more. The United States government has provided examples of tools and resources that can support positive youth development. Those tools and resources can be found at <https://youth.gov/youth-topics/positive-youth-development>.

Off-Site Locations:

Off-Site or Non-LEA Sites include a physical location other than a school campus or other facility associated and operated by the LEA.

Plan Instructions

Development/Review of the Plan Collaborating with Partners

LEAs are encouraged to work collaboratively with partners and staff to develop and review the program plan. The LEA is responsible for the plan and the oversight of any community partners or subcontractors. The LEA should include partners in the development and review of the plan.

Quality Programs

The Expanded Learning Division adopted the Quality Standards for Expanded Learning in California and introduced requirements for Continuous Quality Improvement (CQI) to help programs reflect on **program goals, program content, and outcome measures**. Additionally, to be intentional about program management practices and activities delivered to students, LEAs should download and reference the Quality Standards to provide ongoing improvements to the program. You can find information about the Quality Standards on the California Department of Education Quality Standards and CQI web page at <https://www.cde.ca.gov/ls/ex/qualstandcqi.asp>

Completing the Program Plan

To create the program plan, provide a narrative description in response to all of the prompts listed under each Quality Standard (Program Goal) and General Question below. The LEA may customize and include additional prompts, such as describing SEL activities or refining the plan.

In addition to the narrative response, include tables, charts, or other visual representations that contribute to the understanding of the ELO-P. As needed, include attachments as addenda to further illustrate and respond to the prompts.

Due Date, Approval, and Posting of the Plan Program Plan Due Dates

All LEAs currently operating an ELO-P should have a Program Plan in place. See below for requirements for revising. It is the CDE's guidance that LEAs who receive ELO-P Funding for the first time must adopt a program plan within six months of the first apportionment of funding. The CDE may issue guidance on the development of a program plan (See [EC Section 46120(b)(C)(2)]).

Approving and Posting Program Plans

It is the CDE's guidance that this Program Plan needs to be approved by the LEA's Governing Board in a public meeting and publicly posted on the LEA's website within 30 days of approval.

Revisions/Changes**Reviewing and Revising Program Plans**

The LEA is responsible for creating, reviewing, and updating the program plan every three years in accordance with EC Section 8482.3(g)(1). The program plan template guide is considered a living document that is periodically reviewed and adjusted to reflect the needs of the community, updates to the law, and to provide continuous improvement in the development of an effective ELO-P.

It is recommended that the plan be reviewed annually. If there are substantive changes to any aspect of this plan it should be updated sooner than the three year timeline.

1—Safe and Supportive Environment

Physical Safety

Describe how the program will provide opportunities for students to experience a safe and supportive environment. Include if the program will be offered on the school site or off campus. If not onsite, describe where in the community it will be and how students will be supported to get there. Additionally, describe the elements such as staff training, incident reporting, and maintenance of health records.

Our ELO-P program is structured to provide a safe and supportive environment for our students that meets their developmental, physical, and social-emotional needs. Our program will incorporate elements such as adequate space indoors and outdoors for program services. Indoor areas used for the program will have adequate heat and light, room for storing belongings, and be equipped with materials to enhance learning opportunities. Recreational equipment will be plentiful and safe and under a safety review each trimester, or more often if needed to ensure safety of youth served. All program staff will be trained in safety, first aid, and trauma-informed learning practices as part of their onboarding.

Our before and after school program is located on our campus as well as within the local community. We consider the after school program an extension of our school day and structure it as such. The program begins and ends on the rural journey from the school to the students homes. All students have enrichment activities to access during the trip, which enables students to maximize the time spent on the beautiful back roads of Humboldt County. To enhance student learning we offer enrichment field trips for students; transportation to and from offsite locations will be provided as part of the program.

Staff will complete incident reporting training to ensure that all safety or other incidents are documented and communicated to appropriate supervisory and/or school staff, and families. The program will clearly document and communicate all incidents that impact safety through written reports and email and telephone records. Our program will maintain an easily accessible and up-to-date record of all students participating in the program with current emergency contacts for program activities and field trips. It will align to the school safety procedures already in place, including for emergency and safety drills. Program staff will work with school staff to conduct required safety drills each year.

Our ELO-P program also provides students with transportation after the after school program concludes, so students can safely get home, which also helps parents who cannot pick their child up from the after school program.

Emotionally Safe & Supportive

Describe how the program provides an emotionally safe and supportive environment for students. This may include how the program incorporates social emotional learning.

Maple Creek is a small rural school that centers social emotional learning as a core value. Our students in the ELO-P program have a chance to develop their collaborative skills and emotional literacy through group projects such as creating theater, videography and collective art. To support the collaborative process the educators use emotional check-ins and community circles.

To promote student engagement and retention, we will incorporate student input in the planning of educational literacy and enrichment activities with intention towards Social and Emotional Learning (SEL) as students engage in the SEL competencies: self-awareness, social awareness, relationship skills, responsible decision making and self-management. By promoting youth voice in program design and active learning activities, we ensure that activities align with student interests to bolster engagement and promote student buy-in into activities.

2—Active and Engaged Learning

Explain how the program will provide opportunities for students to experience active and engaged learning that either supports or supplements, but does not duplicate, the instructional day.

The program offers both on site and off site enrichment courses such as swimming lessons, gardening, yoga and agility. The learning opportunities are selected with youth and family voice that is expressed on surveys, in casual conversations and at community events. Students will have the opportunity to engage in self-directed learning such as writing novels and short stories and designing videography/theatrical projects. Homework time will be offered with targeted support from the staff. With the small number of students we are able to provide 1-1 and small group support. Hands-on activities based on student interest will be given the highest priority. As a school with a high unduplicated count, we make a goal of the program is to provide off-campus experiences to low-income students that they normally do not have access to such as eating at restaurants as well as trips to the movies, riding on tour boats and visiting museums.

3—Skill Building

Detail how the program will provide opportunities for students to experience skill building.

In our program, we will offer academic enrichment, including the arts, physical fitness, and social/emotional learning opportunities to foster holistic well-being and a development of raw skills. Academic tutoring is provided for each student based on their needs and supports achievement in English Language Arts and Mathematics. Tutoring is based on academic needs and in consultation with school data, teachers, parents and students. The program provides small group and individual tutoring.

Enrichment services will be driven by the needs and interests of students and their overall academic success. Activities are aligned with Common Core Standards and are based on instruction in the regular school year. Enrichment supports retention by engaging students in fun, interesting activities; while promoting through-provoking discussion, and building cooperative skills that will contribute to future success. Our program will support students in building skills such as collaboration, emotional literacy, critical thinking, project management and organizational skills regulation. All throughout, students will work in groups to gain technological literacy, learn the importance of teamwork, goal setting and completion to promote academic achievement and future success in college and career. Students will progress in various goals cooperatively set with parents and staff. Educational enrichment, physical fitness and health will be emphasized and supported with swimming and agility instruction. Academic instruction will be integrated into fine arts, music, STEAM challenges, and cooperative games.

The outdoor portion of the program will make use of the expansive rural campus that the school is located on. We will use the ELOP funds to help ensure that the exterior portions of the campus are well maintained as well as offer opportunities for students to develop their skills in sports and other outdoor activities. The greenhouse is used to deepen students understanding of food security and nutrition. All of these areas are vital for students to have a well rounded experience that enables skill building of the whole child.

4—Youth Voice and Leadership

Describe how the program will provide opportunities for students to engage in youth voice and leadership. Consider and describe what opportunities youth have to lead activities or provide mentorship within the program. Address how youth are included in program quality assessment and improvement.

Students will have input in the development of activities as well as developing individual and group goals. Program activities will be planned based on student and parent feedback through conversations and surveys. Teacher input on student needs will also be considered as well as availability and access to desired activities. The program will rotate enrichment offerings based on feedback from all community partners. As a small school with students ranging from

TK-8th grade, the oldest students will provide leadership in the activities by helping the younger students participate in group projects and daily care of the school premises. The students help take care of this place through routine program jobs that rotate regularly

5—Healthy Choices and Behaviors

Explain how the program will provide opportunities for students to engage in healthy choices and behaviors. Include the plan to provide nutritious meals and snacks and how opportunities for physical activity will be provided.

Physical exercise and nutrition will be a regular component of the program. The campus is located on a rural property with ample outdoor space which allows for students to participate in walking and running challenges. The campus has a greenhouse in which students grow food and learn about their nutritional benefits. Breakfast and lunches will be available to all students, as well as snacks during aftercare hours.

6—Diversity, Access, and Equity

Describe how the program is designed to address cultural and linguistic diversity and provide opportunities for all students to experience diversity, access, and equity. Include how the ELO-P will provide access for students with disabilities.

Accommodations and careful planning of activities will create an inclusive environment for students with disabilities. Books with a range of diversity will be purchased, read to, and available to all students. Students are encouraged to express their unique interests and help direct activity and learning choices. All necessary materials will be provided for students as needed so that income is not a barrier, such as swim clothes and towels for swimming lessons.

7—Quality Staff

Staff Engagement

Detail how the program will provide opportunities for students to engage with quality staff.

1. CPR, First Aid, and safety training will be required. Training will be provided at the district with reimbursements available upon approval for off site or online training. Staff must have an Associate's degree or pass a paraprofessional exam. Additional training will be encouraged to improve social emotional, academic, and/or physical health outcomes.

Minimum Staff Qualifications

What are the minimum qualifications of an instructional aide pursuant to the policies of the LEA? Describe the process for health and safety screening for staff. Describe how your program will maintain minimum staffing ratios. (See [EC Section 46120(b)(2)(D)]).

Instructional assistants must either pass the paraprofessional exam or have two years of college level courses completed. Experience working in a school setting is strongly desired but not required. Staff are

Staff Development

Describe your staff training and development plan. Include the tools and resources offered to staff to provide them with the competencies needed to engage and enrich students. LEAs operating ASES, 21st CCLC, and/or the ELO Program, may close program to offer up to 3 days of staff development. This activity is allowable during the instructional days or the nonschooldays. (See [EC Section 46120(b)(8)]).

Staff participate in the local Redwood Afterschool Network (RAN) as well as the Region 1 ELOP consortium. These regular collaborative meetings include opportunities to learn from the success and challenges at other schools. It also allows for staff to learn the latest best practices, develop ideas for activities and deepen their understanding of all the requirements of the program. In addition, staff utilize three all staff development days to deepen our work as a school

team. These days focus on social emotional development, student's success and strategies to increase our ability to provide a safe, nurturing and academically stimulating environment both during the school day and in the ELOP program.

8—Clear Vision, Mission, and Purpose

Explain the program’s clear vision, mission, and purpose.

The mission of Maple Creek Elementary School District is to provide an exemplary educational program for the community of Maple Creek School. The high teacher-to-student ratio provides personalized instruction to foster the development of each student’s talents, academic performance, and social/emotional growth. We provide a solid foundation for our students to enter high school, college, and chosen career paths.

The Purpose of the ELO-P will be to provide otherwise unattainable opportunities to the low-income youth of the Maple Creek community, regular care for the student before and after the school day, and access to summer camps. Educational partners are encouraged to collaborate in the development and review of this plan.

As of January 2025, 80% of students are low-income. Low-income families do not have the same access to afterschool and summer activities as their peers. The rural location creates an added challenge for all families to attend swim lessons, music lessons, horseback riding, and various other lessons and camps more accessible to children with higher family incomes living in a suburban or urban area. The rural location of the school provides access to nature, and outdoor education and has Internet access for online opportunities. In addition, having a high rate of low-income families, 55% of our students are living with a learning disability. There are no EL students.

9—Collaborative Partnerships

Students and Families

Describe how students and families were involved in the creation of the program plan and how they are engaged throughout the year.

Outreach has been conducted through surveys, events, newsletters, School Site Council, and Board meetings.

Community Based Organizations and other Non-LEA Partners

Describe how the LEA engaged Community Based Organizations and other non- LEA partners to design the program plan and how they will be included in the administration/implementation of the program. Include how ELO-P will be coordinated with other initiatives such as Community Schools, Multi-Tiered Systems of Support.

The LEA provides transportation to schedule afterschool lessons in town based on student and family feedback on interests and needs. This may include swim, agility and yoga lessons. As summer camps become available, the LEA will provide families with options to participate free of charge, and if able, the district will provide transportation to camp in the morning. The district also offers on-campus, local opportunities for students. Parents and guardians will be presented with various options and will have the opportunity to sign up for the programs that work best for their families. Activities and programs will be monitored and evaluated for student engagement, participation, and positive outcomes.

10—Continuous Quality Improvement

Describe the collection and use of student social, behavioral, or skill development data to support CQI, to engage in reflection and be intentional about program management practices and activities delivered to students. Data outcomes may relate to specific social-emotional competencies, including, but not necessarily limited to, social skills, self-control, academic mindset, perseverance, conflict resolution, and school connectedness. More information on CQI can be found on the CDE Quality Standards and CQI web page, as previously provided.

Maple Creek will have a process that is ongoing and involves a continuous cycle of assessment, planning, and improvement. Attendance, student engagement, family satisfaction, accessibility, and staff evaluation data will be gathered to inform educational partners of the strengths and weaknesses of the program and direct change for improvement. Data will be shared with educational partners, the School Site Council and the Board of Trustees.

11—Program Management

Policies and Procedures

Include as an addendum (or hyperlink) any approved program policies, procedures, or manuals. This should include documentation and record-keeping practices, including enrollment/registration, attendance tracking, etc.

Program staff will work directly with teaching staff to develop and provide homework support and science activities for grades three through five. Educational partners will be involved in the process through newsletters, phone, email, in-person meetings, events, School Site Council, and School Board meetings. The budget for the program will be well maintained, transparent, and available to all educational partners, as well as undergo an annual audit by an outside accounting agency.

The administrator will ensure the program maintains a pupil-to-staff member ratio of no more than 20 to 1 and will also ensure all program staff and volunteers conform to the health screening and fingerprinting clearance requirement in current law and district policy for school personnel and volunteers in the school district, except that programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil-to-staff ration of no more than 10 to 1.

Budget

Provide your budget for the program including cost-share items. The LEA is required to ensure all costs charged to the program are reasonable, necessary, and allowable in accordance with applicable statutes, regulations, and program plans for the Expanded Learning Opportunities Program³. How does this budget reflect the needs of students and families within the community?

Estimated Budget
Salaries: \$41,000
Instructional Materials: \$20,000
Meals: \$2,200
Transportation: \$12,600
Maintenance and Operations: \$5000
Facility fees, rent: \$1,200
Camp Fees: \$6,000
Swim, Yoga and other activities: 10,000

Total: \$61,100

Provide a detailed description of how the LEA will ensure the proper implementation of the above requirements.

The LEA has a series of checks and balances that enables the school to ensure that requirements are followed and properly implemented. The staff work closely with the administrator to periodically review our practices and

1 (California Public Contract Code (CPC) 20110- 20118; CSAM including but not limited to 101, 405, 410; California Code of Regulations (CCR) Title IV 70; GC 1090; EC 14500-14509; EC 41010-41024)

2 (California School Accounting Manual (CSAM) Procedure 905; Education Code (EC) 14500-14509; EC 41010-41024; California Government Code (GC) 13401-13407)

3 (EC 46120[b][8]; 46120 [d][3]; 46120 [d][8][A-B])

General Questions

Existing After School Education and Safety (ASES) and 21st Community Learning Centers (21st CCLC) Elementary and Middle School grantees

ASES, 21st CCLC Elementary/Middle School, and the ELO-P should be considered a single, comprehensive program. In coordinating all these funding streams to move towards a single program, the expectation is that the most stringent programmatic requirements will be adopted for program guidance.

Do you have an ASES Grant?

No

Do you have a 21st CCLC Grant?

If one or both grants are held, describe how these funding sources will be leveraged with the ELO-P funding to create one comprehensive and universal Expanded Learning Program.

Transitional Kindergarten and Kindergarten

Programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil-to-staff member ratio of no more than 10 to 1. (See [EC Section 46120(b)(2)(D)]). Please address the proposed schedule and plan for recruiting and preparing staff to work in the program, including supporting them to understand how to work with younger children. How will the lower pupil-to-staff ratio be maintained? How will the curriculum and program be developmentally informed to address this younger age group?

Offer and Provide Access

Describe how your LEA will offer ELO-P to their pupils and families using culturally and linguistically effective/appropriate communication channels. Describe how your LEA will provide access to the ELO-P by describing the enrollment process. Include the distribution of the form, signature process, and how the forms are stored. Will transportation be provided?

Field Trips

Field trips for entertainment purposes are not allowable. However, field trips can be a valuable educational and enrichment experience for youth. Field trips should be connected to the academic or enrichment program and provide an educational experience from which students can grow academically or culturally.

ELO-P funding can only be used for educational field trips that are coordinated and provided by the ELO-P. The educational field trips should be directly connected to the academic or enrichment components of the ELO-P. ELO-P funding cannot be used for field trips provided or coordinated by the core instructional day. ELO-P Field trips must follow ELO-P program requirements, such as maintaining ratios and ensuring staff meet the minimum requirements for an instructional aide based on district policies. The LEA should also follow local policies and procedures related to field trips.

Describe the purpose of the field trip and learning outcomes intended. Include the specific knowledge and skills students will develop. Include the field trip location and its educational significance. Include the anticipated dates(s), duration of the trip, grade level(s) participating, and transportation arrangements.

Program Fees

Every student attending a school operating a program is eligible to participate in the program. Programs may charge family fees. Programs that charge family fees shall waive the cost of these fees for students who are eligible for free or reduced-price meals, for a child that is a homeless youth, as defined by the federal McKinney- Vento Homeless Assistance Act (42 U.S.C. Sec. 11434a), or for a child who the program knows is in foster care. A program that charges family fees shall schedule fees on a sliding scale that considers family income and ability to pay.

If applicable, describe your fee structure, including the process for waiving fees as outlined above and your sliding scale. If no fees will be collected please write that in the space provided.

Sample Program Schedule- Regular Schoolday

Please include a sample program schedule that describes how the ELO-P or other fund sources, including the California State Preschool Program for children enrolled in transitional kindergarten or kindergarten, and all other grades, will be combined with the instructional day to create a minimum of nine hours per day of programming (instructional day plus ELO-P or other supports). **Programs are required to include both an educational and enrichment element; the sample program schedule should clearly identify that this requirement is met.**

Due to the small nature of the district, a single-family change or a single staffing challenge can change the program dramatically. In anticipation of this, the district has developed several tentative schedules. Flexibility is needed to meet changing family needs.

Tentative Schedule A:
In Town Lessons: Three days a week
8:25-8:45am Breakfast
8:45am First bell
3:00pm Prepare and Depart Maple Creek to bus to town for lessons
Science lesson assigned on tablet
3:00 Release Time
4:00-5:00pm Lessons *Yoga and literacy; Swim lessons; Jiujitsu (runs to 5:45pm)
5:00-5:25pm Snack/meal
*extra return van run on Fridays

Before/Aftercare Tentative Schedule B
Two days a week
8:25-8:45 Breakfast
8:45 First bell
3:00 Release time
3:00-3:20 Physical Activity

3:20-4:00 Snack and rest
4:00-4:30 Homework Support/Reading
4:30-5:00 STEAM activity
5:00-5:25 Meal

Before/Aftercare Tentative Schedule C

5:00-7:00 Art, music, and literacy
7:00-7:30 Breakfast
7:30-8:45 Homework support/physical education; STEAM activities
1:00-3:00 Aftercare provided for TK/K students opting for half-school days
*This time will include 30 minutes of rest; 60 minutes STEAM, Art, and music; 30 minutes for snack

30 Intersession Days

8:30-9:00 Breakfast/check-in
9:00-3:30 Day Camp
3:30-5:30 Extension Hours

Intersession field trips and special community weekend events such as The Foggy Bottom Milk Run (2 mile walk/run race in Ferndale, CA). March 12, 2023

April 9-14 Intesession (spring break) field trip to museums in Los Angeles

Summer Session: Families may choose 6 weeks at one local camp, transportation provided OR they may choose to attend another camp of their choice without transportation.

In home/ after camp tutoring is offered to all families.

Additional Legal Requirements

Below are additional legal requirements for the ELO-P. Please ensure your Program Plan meets all of these legal requirements:

Operations, Sites, ELO Program Plan, Family Fees, Ratio EC Section 46120(b)(2):

Local educational agencies operating expanded learning opportunity programs pursuant to this section may operate a before school component of a program, an after school component of a program, or both the before and after school components of a program, on one or multiple school sites, and shall comply with subdivisions (c), (d), and (g) of Section 8482.3, including the development of a program plan based on all of the following:

- (A) The department's guidance.
- (B) Section 8482.6.
- (C) Paragraphs (1) to (9), inclusive, and paragraph (12) of subdivision (c) of Section 8483.3.
- (D) Section 8483.4, except that programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil-to-staff member ratio of no more than 10 to 1.

Regular Schooldays and Hours EC Section 46120(b)(1)(A):

On schooldays, as described in Section 46100 and Sections 46110 to 46119, inclusive, and days on which school is taught for the purpose of meeting the 175- instructional-day offering as described in Section 11960 of Title 5 of the California Code of Regulations, in-person before or after school expanded learning opportunities that, when added to daily instructional minutes, recess, and meals, are no less than nine hours of combined instructional time, recess, meals, and expanded learning opportunities per instructional day.

Nonschool Days and Hours EC Section 46120(b)(1)(B):

- (A) For at least 30 nonschooldays, inclusive of extended school year days provided pursuant to paragraph (3) of subdivision (b) of Section 56345, no less than nine hours of in-person expanded learning opportunities per day.
- (B) Extended school year days may include in-person before or after school expanded learning opportunities that, when added to daily instructional minutes, recess, and meals, are not less than nine hours of combined instructional time, recess, meals, and expanded learning opportunities per instructional day.

Prioritizing School Sites

EC Section 46120(b)(3):

Local educational agencies shall prioritize services provided pursuant to this section at schoolsites in the lowest income communities, as determined by prior year percentages of pupils eligible for free and reduced-price meals, while maximizing the number of schools and neighborhoods with expanded learning opportunity programs across their attendance area.

Grades Served

EC Section 46120(b)(4):

Local educational agencies may serve all pupils, including elementary, middle, and secondary school pupils, in expanded learning opportunity programs provided pursuant to this section.

Partners

EC Section 46120(b)(6):

Local educational agencies are encouraged to collaborate with community-based organizations and childcare providers, especially those participating in state or federally subsidized childcare programs, to maximize the number of expanded learning opportunity programs offered across their attendance areas.

Audit

EC Section 46120(c)(1):

Commencing with the 2023–24 fiscal year, a local educational agency shall be subject to the audit conducted pursuant to Section 41020 to determine compliance with subdivision (b).

Snacks and Meals

EC Section 8482.3(d)(1-2):

- (A) [Local educational agencies] shall agree that snacks made available through a program shall conform to the nutrition standards in Article 2.5 (commencing with Section 49430) of Chapter 9 of Part 27 of Division 4 of Title 2.
- (B) [Local educational agencies] shall agree that meals made available through a program shall conform to the nutrition standards of the United States Department of Agriculture’s at-risk afterschool meal component of the Child and Adult Care Food Program (42 U.S.C. Sec. 1766).

Program Capacity, Family Fees, Sliding Scale

EC Section 46120(b)(5):

Local educational agencies may charge pupil fees for expanded learning opportunity programs provided pursuant to this section, consistent with Section 8482.6.

Staff Minimum Qualifications, Ratio

EC sections 8483.4(a) and 46120(b)(2)(D):

The administrator of every program established pursuant to this article shall establish minimum qualifications for each staff position that, at a minimum, ensure that all staff members who directly supervise pupils meet the minimum qualifications for an instructional aide, pursuant to the policies of the school district. Selection of the program site supervisors shall be subject to the approval of the school site principal.

The administrator shall also ensure that the program maintains a pupil-to-staff member ratio of no more than 20 to 1, except that programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil-to-staff member ratio of no more than 10 to 1. All program staff and volunteers shall be subject to the health screening and fingerprint clearance requirements in current law and district policy for school personnel and volunteers in the school district.

Program Components

EC Section 8482.3(c)(1)(A–B):

Each component of a program established pursuant to this article shall consist of the following two elements:

- (A) An educational and literacy element in which tutoring or homework assistance is provided in one or more of the following areas: language arts, mathematics, history and social science, computer training, or science.
- (B) An educational enrichment element that may include, but need not be limited to, fine arts, career technical education, recreation, physical fitness, and prevention activities.

Third Party Notifications

EC Section 8483.4(b-d):

- (A) When a local educational agency contracts with a third party to operate a program pursuant to this article, the local educational agency shall require the third party to notify the local educational agency by the next working day following, and to submit a written report within seven days of, the occurrence of any health- or safety- related issues, including, but not limited to, issues involving criminal background clearances for employees, building safety, and any event specified in subdivision (c).
- (B) For purposes of this section, an “event” includes any of the following:
 - (1) Death of a child from any cause.
 - (2) Any injury to a child that requires medical treatment.
 - (3) Any unusual incident or child absence that threatens the physical or emotional health or safety of a child.
 - (4) Any suspected child abuse or neglect, as defined in Section 11165.6 of the Penal Code.
 - (5) Epidemic outbreaks.
 - (6) Poisonings.
 - (7) Fires or explosions that occur in or on the premises.
 - (8) Exposure to toxic substances.
 - (9) The arrest of an employee of the third party.
 - (C) Any other event as specified by the local educational agency.

When a local educational agency contracts with a third party, the local educational agency shall require the third party to request from parents or guardians pupil health information, such as whether a pupil has allergies or asthma, before pupil enrollment. Parents or guardians may provide this information at their discretion and are not required to provide pupil health information for the pupil to receive services pursuant to this article.

**Maple Creek Elementary School
2025-2026 School Calendar**

	M	T	W	TH	F		
	11	12	13	14	15	Teacher Duty Days 8/18/25	
Month 1	18	19	20	21	22	8/19/25 First Day of School	1
August 18, 2025	25	26	27	28	29		2
September 12, 2025	1	2	3	4	5	9/1/25 Labor Day	3
18	8	9	10	11	12		4
Month 2	15	16	17	18	19		5
September 15, 2025	22	23	24	25	26		6
October 9, 2025	29	30	1	2	3		7
20	6	7	8	9	10		8
Month 3	13	14	15	16	17		10
October 13, 2025	20	21	22	23	24		11
November 7, 2025	27	28	29	30	31		12
20	3	4	5	6	7	11/10 & 11/11 Veterans Day - No School	13
Month 4	10	11	12	13	14*	11/14 - End First Trimester	14
November 12, 2025	17	18	19	20	21	11/20-11/21 - Family Teacher Conference Days - 1:00pm Dismissal	15
December 5, 2025	24	25	26	27	28	11/24-11/28 Fall Break	
13	1	2	3	4	5		16
Month 5	8	9	10	11	12		17
December 8, 2025	15	16	17	18	19		18
December 19, 2025	22	23	24	25	26		
10	29	30	31	1	2		
Month 6	5	6	7	8	9	12/22-1/2 Winter Break	19
January 5, 2026	12	13	14	15	16		20
January 30, 2026	19	20	21	22	23	1/19 Martin Luther King Day - No School	21
19	26	27	28	29	30		22
Month 7	2	3	4	5	6		23
February 2, 2026	9	10	11	12	13		24
February 27, 2026	16	17	18	19	20	2/16-2/20 - President's Week	
15	23	24	25	26	27		25
Month 8	2	3	4	5	6*	3/6 - End of 2nd Trimester	26
March 2, 2026	9	10	11	12	13	3/11-3/13 - Family Teacher Conference Days - 1:00pm Dismissal	27
March 27, 2026	16	17	18	19	20		28
20	23	24	25	26	27		29
Month 9	30	31	1	2	3		30
March 30, 2026	6	7	8	9	10		31
April 24, 2026	13	14	15	16	17	4/13-4/17 Spring Break	
15	20	21	22	23	24		32
Month 10	27	28	29	30	1		33
April 27, 2026	4	5	6	7	8		34
May 21, 2026	11	12	13	14	15		35
19	18	19	20	21	22	5/22-5/25 - Memorial Day Weekend	36
Month 11	25	26	27	28	29		37
May 26, 2026	1	2	3	4	5	6/9 Last Day of School!	38
June 9, 2026	8	9	10	11	12	6/10 is Staff Development Day for ELOP	39
11	15	16	17	18	19	6/11&6/12 Snow days reserved if necessary	
Family Teacher Conferences						180 Days of Instructions	
Teacher Duty Days	Tri 1	61					
Early Dismissal	Tri 2	59					
First and last day of school	Tri 3	60					
Snow make-up days	Total	180					
Adopted: 4/17/25, rev. 8/14/25							