**Maple Creek School Minutes**

**15933 Maple Creek Road Korbel, Ca 95550**

**Time: December 9, 2022 09:30 AM Pacific Time**

1. **Call to Order**. The regular meeting of the Board of Trustees of Maple Creek School District was called to order at 9:45 on December 9, 2022. Present for the meeting were Jill Giordano, Laura Borusas, Rama Zarcufsky, and Wendy Orlandi.
2. **Adjustment to the Agenda** -none
3. **Public Comments** -none
4. **Consent Calendar**
	1. Approve the minutes of the **November 3, 2022 meeting**
	2. Review account payable prelists 11/01-30/22:
	3. Review regular payroll November:

Rama Zarcufsky motioned to approve the consent calendar, Laura Borusas seconded the motion: Ayes 3, Nays 0, Absent 0: motion passed

1. **Action Items**
	1. Oath of Office for Provisional Appointments. Rama Zarcufsky administered the oath of office to Jill Giordano; Rama Zarcufsky administered the oath of office to Laura Borusas; Jill Giordano administered the oath of office to Rama Zarcufsky.
	2. Approve/Disapprove virtual or hybrid option for future board meetings in compliance with the AB 361 and the Brown Act. \*Discuss legislative update/changes. The board discussed legislative updates, reviewed that Governor Gavin Newsom announced that the COVID-19 State of Emergency will end on February 28, 2023. Rama Zarcufsky motioned to approve virtual or hybrid option for future board meetings in compliance with the AB 361 and the Brown Act., Laura Borusas seconded the motion: Ayes 3, Nays 0, Absent 0: motion passed
	3. Annual Organizational Meeting
		1. Election of Chairperson and Clerk
		2. Roster of Public Agencies
		3. Establishment of regular meeting date and time
		4. Select a member to have one vote for County Committee on School District Organization elections

Laura Borusas motioned that Rama Zarcufsky be board chair/president, Jill Giordano be clerk/secretary and be the designated person to vote for County Committee on School District elections, to meet the second Friday of each month (excluding the month of July) at 9:30 am, Rama Zarcufsky seconded the motion: Ayes 3, Nays 0, Absent 0: motion passed. Roster of Public Agencies was completed.

* 1. Approve/Disapprove Williams Act Annual School Facility Condition Evaluation. Laura Borusas motioned to approve Williams Act Annual School Facility Condition Evaluation, Rama Zarcufsky seconded the motion: Ayes 3, Nays 0, Absent 0: motion passed
	2. Approve/disapprove 2022-2023 First Interim Certification (Annual Requirement) \*full document available at meeting and upon request

**5.5.1**- Criteria and Standards Review.

**5.5.2**- Certification of Fiscal Ability for 2022-2023 First Interim

Rama Zarcufsky motioned to approve the criteria and standards review and the positive Certification of Fiscal Ability for 2022-2023 First Interim, Laura Borusas seconded the motion, Ayes 3, Nays 0, Absent 0: motion passed

* 1. Approve/Disapprove Safe to Return Plan Update

Laura Borusas motioned to approve Safe to Return CPP Plan with updates, Rama Zarcufsky seconded the motion, Ayes 3, Nays 0, Absent 0: motion passed

1. **Items to be discussed; Action may be taken**
	1. Welcome input on LCAP – no input to report
2. **Information Items/Administrator’s Reports**
	1. Administrator’s report: Winter Performance; Humboldt County School Board of Education meeting on November 9th; audit extension; SSC/MCFC; Safety Plan; Art Plan; Field trips; Rural Network Plan; Committee of School District Organization 11/29 meeting;

The administrator reported that the winter performance will be 12/20/22 and the community is invited; Maple Creek is grateful that the Humboldt County School Board of Education approved the lapsation waiver resolution on 11/09/22; HCOE requested that district request an audit extension; The School Site Council and fundraising committee met on 12/08/22; Safety plan updates have been submitted to Keenan; An Art Plan will be required for new funding; Students will be visiting Ferndale for Kneeland School District’s play; The Rural Network Plan is due 12/09/22; The Committee of School District Organization meeting occurred on 11/29/22 and Maple Creek local representative was outvoted.

1. **Communication:**
2. **Closing**

**Meeting was adjourned at 10:20 A.M.**

**Minutes respectfully submitted by Wendy Orlandi**

**Superintendent Board Clerk**