

Maple Creek Elementary School District Board of Trustees

August 26, 2026 - 4:30 PM

15933 Maple Creek Road - Korb, CA 95550

Special Board Meeting Agenda

1. CALL TO ORDER

2. ADJUSTMENT OF THE AGENDA

3. PUBLIC COMMENTS

Members of the public may address the board on non-agenda items at this time.

4. Action Items

The Board is asked to receive/approve these routine items.

4.1. Administration of Oath of Office of provisionally appointed Board Trustee, Dena McCollough

4.2. Acceptance of Resignation by Board Trustee Anthony Lowe

5. CONSENT AGENDA

5.1. June 11, 2026 Regular Board Meeting Minutes

5.2. June 15, 2026 Special Board Meeting Minutes

5.3. Payroll June 2026

5.4. Payroll July 2026

5.5. Warrants June 2026

5.6. Warrants July 2026

6. INFORMATION ITEMS

The Board is asked to receive/discuss; however, they may take action at their discretion.

6.1. Superintendent's Report

6.2. Staff Report

7. DISCUSSION/ACTION ITEMS:

7.1. Approval of a 1.5 hour/day 5 days a week ELOP paraprofessional position

7.2. Board Bylaws 9320 Meetings and Notices

7.3. Recruitment for a new board member(s)

8. BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS

9. ADJOURNMENT

Notice: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any persons in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at the District Office, 15933 Maple Creek Rd. Korb, CA in compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent of the Maple Creek School District at (707)668-5596. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to assure accessibility to this meeting.

MAPLE CREEK ELEMENTARY SCHOOL

August 26, 2026

BOARD OF TRUSTEES MEETING

4.0 DISCUSSION / ACTION ITEMS

The board will discuss and take action at its authority on items listed.

**4.1 Administration of Oath of Office of provisionally appointed Board Trustee,
Dena McCollough**

DEPARTMENT/PROGRAM:

Board Governance

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

The Oath of Office will be taken by the provisionally appointed Board Trustee.

Recommendations:

To administer the oath.

4.2 Acceptance of Letter of Resignation from Board Trustee Anthony Lowe

DEPARTMENT/PROGRAM:

Board Governance

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

Anthony Lowe has left the area and as such has submitted his letter of resignation to the board.

ACTION REQUESTED/RECOMMENDATION:

To accept Anthony Lowe's letter of resignation from the Maple Creek School District Board of Trustees.

GOVERNING BOARD MEMBER – SCHOOL DISTRICT

NOTICE OF APPOINTMENT

Education Code 5091

NOTICE IS HEREBY GIVEN that on **August 26, 2026**, **Dena McCollough** was appointed to the office of Governing Board Member of the **MAPLE CREEK SCHOOL DISTRICT**, County of Humboldt, by the Governing Board of the above district. The term of this office is remainder of 2 years, ending the second Friday in December, 2028.

Dated: _____
Juan P. Cervantes
County Registrar of Voters

By _____
Deputy Clerk

OATH OF OFFICE

Govt Code Sections 1360-1363, inclusive,
s3105 Section 3, Article XX, State Constitution

I, **Dena McCollough**, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

(Signed) _____

(Dated) _____

(Residential Address) _____

Signature of person administering oath

MAPLE CREEK ELEMENTARY SCHOOL
August 26, 2026
BOARD OF TRUSTEES MEETING

5.0 CONSENT AGENDA

The Board is asked to receive/approve these routine items.

5.1 June 11, 2026 Regularly Schedule Board Meeting Minutes

5.2 June 15, 2025 Rescheduled Regular Board Meeting Minutes

5.3 Payroll June 2026

5.4 Payroll July 2026

5.5 Warrants June 2026

5.6 Warrants July 2027

Maple Creek Elementary School District Board of Trustees

June 11, 2025 - 9:30 AM

15933 Maple Creek Road - Korbel, CA 95550

Regular Meeting Minutes

1. CALL TO ORDER

Call to Order: 9:48am

Present: Rama Zarcufsky, Dan Murphy, Laura Borasas

Staff: Beth Wylie

2. ADJUSTMENT OF THE AGENDA

3. PUBLIC COMMENTS

Members of the public may address the board on non-agenda items at this time.

No public comment

4. CONSENT AGENDA:

The Board is asked to receive/approve these routine items.

4.1. May 8, 2025 and May 15, 2025 Regular Board Meeting Minutes

4.2. Payroll - May 2025

4.3. Warrants - May 2025

4.4. 2025/2026 HCOE Warrant Distribution Authorization Form CS-1

4.5. 2025/2026 HCOE Certification Form CS-7

4.6. 2025-26 Consolidated Application for Funding

Moved/seconded by Borasas/Zarcufsky to approve the consent agenda items.

Ayes 3, noes 0, abstain 0. Motion carried.

5. INFORMATION ITEMS:

The Board is asked to receive/discuss; however, they may take action at their discretion.

5.1. Superintendent's Report

- End of year
- SLP services change to Tiny Eye
- Plan for next year
- Blue Slide trip

5.2. Staff Report: no report

6. PUBLIC HEARING

6.1. Public Hearing: Draft 2025 Local Control Accountability Plan (LCAP) - Solicitation, Recommendation, and Comments from Members of the public

Open:10:08

Close: 10:09

6.2. Public Hearing: Draft Local Control Funding Formula (LCFF) 2025--2026 Maple Creek Elementary School District Budget -- Solicitation, Recommendation, and Comments from Members of the public

Open:10:09

Close: 10:10

6.3. Public Hearing on Resolution regarding 2025-2026 Education Protection Act Funding

Open: 10:10

Close: 10:11

7. DISCUSSION/ACTION ITEMS:

The Board is asked to receive/discuss and take action at their discretion.

7.1. Presentation of the Local Indicators to be reported on the California Dashboard

The local indicators were presented in accordance with Ed Code 52064.5(e)(2)

7.2. Approval of Declaration of Need

Moved/seconded by Borasas/Zarcufsky to approve the Declaration of Need.

Ayes 3, noes 0, abstain 0. Motion carried.

8. BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS

- **Appreciation for a great year**

9. ADJOURNMENT

Notice: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any persons in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at the District Office, 15933 Maple Creek Rd. Korb, CA in compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent of the Maple Creek School District at (707)668-5596. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to assure accessibility to this meeting.

Maple Creek Elementary School District Board of Trustees

June 15, 2025 - 9:30 AM

15933 Maple Creek Road - Korbel, CA 95550

Special Meeting Minutes

1. CALL TO ORDER

9:47am

Present: Rama Zarcufsky, Dan Murphy, Laura Borasas

Staff: Beth Wylie

2. ADJUSTMENT OF THE AGENDA

3. PUBLIC COMMENTS

Members of the public may address the board on non-agenda items at this time.

4. CONSENT AGENDA:

The Board is asked to receive/approve these routine items.

4.1. June 12, 2025 Regular Board Meeting Minutes

4.2. Q2 Williams Quarterly Report

Moved/seconded by Borasas/ Zarcufsky to approve the consent agenda items.

Ayes 3, noes 0 , abstain 0. Motion carried.

5. INFORMATION ITEMS:

The Board is asked to receive/discuss; however, they may take action at their discretion.

5.1. Superintendent's Report

6. DISCUSSION/ACTION ITEMS:

6.1. Local indicators were presented in conjunction with LCAP Adoption as per Ed Code 52064.5(e)(2)

The local indicators report was presented to and received by the board

6.2. Adoption of the Draft 2025 Local Control Accountability Plan (LCAP)

Moved/seconded by Borasas/Murphy to approve the 2025 Local Control Accountability Plan .

Ayes 2, noes 0 , abstain 0. Motion carried.

6.3. Adoption of Draft Local Control Funding Formula (LCFF) 2025--2026 Maple Creek Elementary School District Budget

Moved/seconded by Borasas to approve the Local Control Funding Formula (LCFF) 2025-2026 Elementary School District Budget.

Ayes 2, noes 0 , abstain 0. Motion carried.

6.4. Adoption of Resolution regarding 2025-2026 Education Protection Act Funding

Moved/seconded by Zarcufsky/Borasas to approve the Resolution Education Act Funding .

Ayes 2, noes 0 , abstain 0. Motion carried.

7. BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS

Well Wishes for a good summer for all from the board. Everyone is looking forward to seeing how the 25-26 school year shapes up.

8. ADJOURNMENT

Notice: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any persons in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at the District Office, 15933 Maple Creek Rd. Korb, CA in compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent of the Maple Creek School District at (707)668-5596. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to assure accessibility to this meeting.

Pay Date 06/30/2026

EARNINGS by Earnings Code	Income	Adjustments
---------------------------	--------	-------------

Regular

25,432.70

TOTAL

25,432.70

EARNINGS by Group	Income	Adjustments
Base Pay	20,990.03	
Extra Duty	1,753.12	
Stipends	1,899.76	
Substitutes	600.00	
Vacation Pay	189.79	
TOTAL	25,432.70	

EARNINGS	Person Type	Female Employees
Certificated	5	3
Classified	2	1
TOTAL	7	4

Vendor Summary for Pay Date 06/30/2026

Vendor Checks
Vendor Liabilities

BALANCING DATA

Gross Earnings	25,432.70	19,939.90	Net Pay
District Liability	7,933.25	5,492.80	Deductions
	33,365.95	7,933.25	Contributions
		33,365.95	



6/22/26

TAXES	Employee	Employer	Total	Subject Grosses
-------	----------	----------	-------	-----------------

Federal Withholding

1,217.76

1,217.76

23,823.88

State Withholding

774.05

774.05

23,823.88

Social Security

738.85

738.85

11,916.80

Medicare

368.78

368.78

25,432.70

SUI

12.72

12.72

25,432.70

Workers' Comp

596.56

596.56

25,432.70

SUBTOTAL

3,099.44

1,716.91

4,816.35

REDUCTIONS	Employee	Employer	Total	Subject Grosses
------------	----------	----------	-------	-----------------

PERS

408.33

1,563.92

5,833.34

PERS / 62

423.35

1,418.73

5,291.79

STRS / 60

634.56

1,182.44

6,190.78

STRS / 62

142.58

266.85

1,397.12

Health & Welfare

1,784.40

1,784.40

1,784.40

SUBTOTAL

1,608.82

6,216.34

7,825.16

DEDUCTIONS	Employee	Employer	Total	Subject Grosses
------------	----------	----------	-------	-----------------

Summer Savings

784.54

784.54

4,707.25

SUBTOTAL

784.54

.00

784.54

TOTALS

5,492.80

7,933.25

13,426.05

Cancel/Reissue for Process Date 06/30/2026

Reissued
Cancel Checks
Void ACH

NET

Direct Deposits	18,151.52	5
Checks	1,788.38	2
Partial Net ACH		
Negative Net		
Check Holds		
Zero Net		
TOTAL	19,939.90	7

Payroll Summary by Org

Fiscal Year 2026/27

SUBTOTAL

REDUCTIONS	Employee	Employer	Total	Subject Grosses
PERS	364.00	1,372.80	1,736.80	5,200.00
PERS / 62	89.10	295.21	384.31	1,113.73
SUBTOTAL	453.10	1,668.01	2,121.11	

DEDUCTIONS	Employee	Employer	Total	Subject Grosses
SUBTOTAL			.00	
TOTALS	1,377.98	2,339.11	3,717.09	

Cancel/Reissue for Process Date 07/31/2026

Reissued
Cancel Checks
Void ACH

NET		
Direct Deposits	5,102.42	3
Checks		
Partial Net ACH		
Negative Net		
Check Holds		
Zero Net		
TOTAL	5,102.42	3

7/17/26

Checks Dated 06/01/2026 through 06/30/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000315531	06/01/2026	AT&T	01-5909	Phone and Internet 25-26		642.66
3000315532	06/01/2026	Capoeira Azania	01-5800	ELOP Capoeira lessons		900.00
3000315533	06/01/2026	JASON POILOV	01-5800	JiuJitsu/Agility Lessons		300.00
3000315944	06/04/2026	Amazon Capital Services	01-4310	ELOP Instructional Supplies		147.62
3000315945	06/04/2026	Barobo, Inc.	01-4110	Math textbooks and curriculum	1,448.86	
			01-4310	ELOP Robotics Kits	2,344.36	3,793.22
3000315946	06/04/2026	CITY OF ARCATA RECREATION DIVISION	Cancelled	Redwood Park Lodge		300.00 *
		Cancelled on 06/15/2026, Cancel Register # AP06152026				
3000315947	06/04/2026	HealthSPORT	01-5800	HealthSPORT Swim ELOP		110.00
3000315948	06/04/2026	P G & E	01-5520	Electric sump pump 25-26		232.48
3000315949	06/04/2026	Pierson Bldg Center	01-4381	M&O repairs for teacherage	24.24	
			01-4391	ELOP Greenhouse Education Supplies	192.94	217.18
			01-4310	OPEN PO for ELOP Snack 25-26	209.35	
3000315950	06/04/2026	Revolving Cash Fund	01-4396	Estimate for Supplies for Food Program 25/26	47.62	
			01-4710	Estimate for Supplies for Food Program 25/26	738.12	
3000315951	06/04/2026	Valley Pacific Petroleum	01-5800	Van Maintenance	33.64	1,028.73
3000315952	06/04/2026	Johnson, Jacklyn D	01-4364	Gas for Van		808.48
3000316411	06/08/2026	MENDES SUPPLY	01-4710	Reimbursement		25.05
3000316412	06/08/2026	Valley Pacific Petroleum	01-4374	Custodial Supplies for 25-26 SY		99.37
3000316413	06/08/2026	Tinyeye Technologies Corp	01-4364	Gas for Van		855.65
3000317264	06/15/2026	ELIZABETH G. HUFF	01-5800	Speech and Language Services		1,284.00
3000317265	06/15/2026	Harvey M. Harper Company	01-4310	ELOP Supplies		205.00
3000317266	06/15/2026	MENDES SUPPLY	01-5800	Van Maintenance		106.41
3000317267	06/15/2026	Pierson Bldg Center	01-4374	Custodial Supplies for 25-26 SY		62.61
3000317268	06/15/2026	Revolving Cash Fund	01-4381	M&O repairs		11.44
			01-4310	ELOP Instructional Supplies	146.78	
			01-4710	OPEN PO for ELOP Snack 25-26	315.05	
			01-4710	Estimate for Supplies for Food Program 25/26	372.00	
			01-5560	Refuse Disposal	20.75	
			01-5801	Arcata Lodge Payment	300.00	1,154.58
3000317624	06/17/2026	Muizelaar, Zoe	01-5201	Estimated mileage for 25-26 SY		969.33
3000317625	06/17/2026	Wyllie, Beth A	01-4310	ELOP Snacks		90.31
3000318294	06/24/2026	AT&T	01-5909	Phone and Internet 25-26		2.21
3000318295	06/24/2026	Pierson Bldg Center	01-4381	M&O repairs		9.91
3000318296	06/24/2026	P G & E	01-5520	PG&E Electric 25-26		206.99

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 06/01/2026 through 06/30/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000318297	06/24/2026	Pacific Coast Auto Glass	01-4361	Van Window Repair	110.50	
3000318298	06/24/2026	UBEO Business Services	01-5800	Van Window Repair	413.51	524.01
3000318299	06/24/2026	Valley Pacific Petroleum	01-5637	Est new copy maintenance 25-26		300.39
			01-4364	Gas for Van		13.08
Total Number of Checks					28	14,400.71

	Count	Amount
Cancel	1	300.00
Net Issue		14,100.71

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	27	14,100.71
	Total Number of Checks	27	14,100.71
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		14,100.71

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 07/01/2026 through 07/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000319775	07/15/2026	Tinyeye Technologies Corp	01-5800	Speech and Language Services		345.60
3000319776	07/15/2026	Valley Pacific Petroleum	01-4364	Gas for Van		285.43
3000320321	07/22/2026	LES SCHWAB	01-5800	Van Maintenance		1,268.99
3000320322	07/22/2026	Revolving Cash Fund	01-4310	ELOP Instructional Supplies	785.49	
				OPEN PO for ELOP Snack 25-26	15.98	
			01-5560	Refuse Disposal	12.50	
			01-5801	Redwood Park Lodge		941.97
3000320323	07/22/2026	NORTH COAST SIG C/O KEENAN & ASSOC SETECH DEPT	01-9542	Worker's Comp Premiums	128.00	4,810.00
3000320324	07/22/2026	NORTH COAST SIG C/O KEENAN & ASSOC SETECH DEPT	01-5450	Property & Liab Premiums		1,856.00
3000320325	07/22/2026	EMPLOYMENT DEVELOPMENT DEPT	01-9540	State Unemployment Taxes due quarterly		35.84
3000320326	07/22/2026	Revolving Cash Fund	01-4710	Estimate for Supplies for Food Program 25/26		358.11
3000320915	07/29/2026	Revolving Cash Fund	01-4399	ELOP equipment		1,000.00
Total Number of Checks					9	10,901.94

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	9	10,901.94
Total Number of Checks		9	10,901.94
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			10,901.94

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

MAPLE CREEK ELEMENTARY SCHOOL
August 26, 2026
BOARD OF TRUSTEES MEETING

6.0 Information Items for Discussion

The Board is asked to receive/discuss; however, they may take action at their discretion.

6.1 Superintendent's Report

A brief presentation about the current status at Maple Creek Elementary from the Superintendent.

6.2 Staff Report

A brief presentation about the current happenings at Maple Creek Elementary from the Staff.

MAPLE CREEK ELEMENTARY SCHOOL

August 26, 2026

BOARD OF TRUSTEES MEETING

7.0 DISCUSSION / ACTION ITEMS

The board will discuss and take action at its authority on items listed.

7.1 Approval of a 1.5 hour/day 5 days a week ELOP paraprofessional position

DEPARTMENT/PROGRAM:

Instructional/Student Support

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

We have identified the need for more support during ELOP for some special projects we have going on including the greenhouse, robotics and more. The age range of our students makes it so sometimes we need two groups to meet all of their needs. Right now, we only have one employee in ELOP with the kids, making the two groups impossible. The fiscal impact of this decision is outlined below. We have a \$47,774 carryover from prior year in ELOP funding. Ongoing funding will continue to cover the cost in out years.

GROSS PAY CALCULATION			
Hourly Rate		\$	19.43
Hours per day			1.75
FTE is Hours/8		0.219	
Days			
Work days			183
Holidays			0
Vacation			10
Total Days			193
Gross		\$	6,562.48
STATUTORY BENEFITS			
Retirement			
STRS	19.1000%	\$	-
PERS	26.4000%	\$	1,732.50
OASDI	6.2000%	\$	406.87
MEDI	1.4500%	\$	95.16
SUI	0.0500%	\$	3.28
Work Comp	2.2538%	\$	147.91
Total Statutory Benefits		\$	2,385.71
HEALTH AND WELFARE			
Cap		\$	-
times FTE			-
Cost for Benefit package		\$	-
TOTAL COST		\$	8,948.19

Recommended Motion: To approve the 1.5 hours/day ELOP paraprofessional position

7.2 Board Bylaws 9320 Meetings and Notices

DEPARTMENT/PROGRAM:

Governance

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

The current meeting schedule does not work for one of our members so we are suggesting to hold monthly meetings at 4:30pm on the 2nd Thursday of the month. During the months of November, December and January the suggestion is to hold the meeting at 4pm in an effort to help with the lack of daylight during that time.

Recommended Motion: To consider the changes to the bylaws and take action according to feedback from the board.

7.3 Recruitment for a new board member

DEPARTMENT/PROGRAM:

Governance

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

The school is fortunate to have interest from Carlene Cogliati to serve on the Board of Trustees. Unfortunately, due to the timing of Anthony leaving office, we can appoint her to the position at the next meeting, but she is not able to start serving until December, after this November's election. We continue to have one additional seat open.

Recommended Motion: None required, discussion only.