

Maple Creek Elementary School District Board of Trustees

December 8th, 2023 9:30 AM
15933 Maple Creek Road - Korb, CA 95550

Link to Live Stream:

<https://humboldtcoe.zoom.us/j/94137423979>

Regular Meeting Agenda

1.0 **CALL TO ORDER**

President Zarcufsky called the regular meeting of the Maple Creek Elementary School District Board of Trustees to order at 9:45 AM with a quorum present.

PRESENT: Rama Zarcufsky, Laura Borusas and Jill Giordano

ABSENT: None

STAFF PRESENT: Colby Smart, Mendie Ballester, Jacklyn Johnson

2.0 **ADJUSTMENT OF THE AGENDA**

Smart requested that we move the organizational meeting action item before public comments.

Board Approved and adjustment was made.

3.0 **ANNUAL ORGANIZATIONAL MEETING**

3.1 Appointment of Board Officers

It was moved/seconded by Borusas/Giordano to appoint Rama Zarcufsky as president and Laura Borusas as clerk. Ayes 3 , noes 0 , absent 0, abstain 0. Motion carried.

3.2 Establishment of Regular Meeting Dates and Time

It was moved/seconded by Zarcufsky/Borusas to approve the schedule of regular meetings dates and times as presented. Ayes 3 , noes 0 , absent 0, abstain 0. Motion carried.

4.0 **PUBLIC COMMENTS**

Members of the public may address the board on non-agenda items at this time.

Jacklyn Johnson reported on a recent field trip to Big Blue Cafe and Michaels craft store where students picked which project to make for parents and practiced with budgeting.

5.0 **CONSENT AGENDA**

It was moved/seconded by Borusas/Giordano to approve the consent agenda. Ayes 3, noes 0 , absent 0 , abstain 0. Motion carried.

Action was taken on the following consent items:

- 5.1 Approve Minutes of the November 10, 2023 Regular Board Meeting
- 5.2 Review Warrants - November 2023
- 5.3 Review Payroll - November 2023

6.0 ACTION ITEMS

The Board is asked to receive/discuss/take action on the following items.

- 6.1 Approve/Disapprove the 2023-2024 First Interim Financial Report

Smart reported that the First Interim Financial Report showed a positive qualification. It was moved/seconded by Borusas/Jill to approve the 2023-24 First Interim Financial Report. Ayes 3 , noes 0 , absent 0, abstain 0. Motion carried.

- 6.2 Authorization of Interim Superintendent as a signer on Maple Creek Elementary School District Checking Account

It was moved/seconded by Zarcufsy / Borusas to authorize Colby Smart as a signer on the Maple Creek Elementary School District checking account with Tri Counties Bank, account # 851016733. Ayes 3 , noes 0 , absent 0, abstain 0. Motion carried.

- 6.3 Annual Organizational Meeting

This item was moved to new item 3.0 during the adjustment of the agenda.

7.0 INFORMATION/DISCUSSION/ACTION ITEMS

The Board is asked to receive/discuss; however, the Board may decide to take action at their discretion.

- 7.1 Sample MOU between HCOE and Yulin County Taiwan

Smart reported that Maple Creek is engaging with an elementary school in Taiwan as part of a global education program. This is a formal commitment of friendship and not a binding agreement. Smart provided examples of previous MOUs signed by HCOE and Taiwan as well as a draft copy of the MOU he is working on and that will be brought to an upcoming meeting.

- 7.2 Update on Plans for School Garden

Smart reported that Bill Carlson gave him a tour of the grounds and informed him on where the leach field and septic tanks are located. He recommended the garden plot be placed where the blackberries are currently located and the greenhouse be placed in the tetherball area or the same location as the garden. Discussions are being had with

Farmer Jesse regarding how to incorporate curriculum and lessons on what can be done with the farmed foods. Germination of seeds can be started in late January and Smart will bring supplies and give students a lesson.

7.3 Superintendent's Report

Smart reported that Maple Creek has recently welcomed a new 2nd grader from the Arcata School District and that there has been interest expressed by an additional family. He congratulated Zoe on her being officially hired as a full time employee and expressed thanks to Bill Carlson for the Christmas tree donation. Smart gave an update on the lapsation deferment waiver being brought to the board in January 2024 to allow for consideration of enrollment patterns and establish concrete enrollment projections. Patrick Fromherz will be providing Special Education services to Maple Creek and we are in the process of digitizing board policies.

8.0 **BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS**

The board commended the work Colby has been doing for Maple Creek Elementary School District.

9.0 **ADJOURNMENT**

Zarcufsky adjourned the meeting at 10:20 AM

Notice: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any persons in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at the District Office, 15933 Maple Creek Rd. Korb, CA in compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent of the Maple Creek School District at (707)668-5596. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to assure accessibility to this meeting.