

## Maple Creek Elementary School District Board of Trustees

February 16th, 2024 9:30 AM  
15933 Maple Creek Road - Korb, CA 95550

Link to Live Stream:

<https://humboldtcoe.zoom.us/j/94137423979>

### Special Meeting Agenda

#### 1.0 **CALL TO ORDER**

President Zarcufsky called the special meeting of the Maple Creek Elementary School District Board of Trustees to order at 9:39 AM with a quorum present.

PRESENT: Rama Zarcufsky and Jill Giordano

ABSENT: Laura Borusas

STAFF PRESENT: Colby Smart, Mendie Ballester

#### 2.0 **ADJUSTMENT OF THE AGENDA**

There were no adjustments to the agenda.

#### 3.0 **PUBLIC COMMENTS**

Members of the public may address the board on non-agenda items at this time.

#### 4.0 **CONSENT AGENDA**

It was moved/seconded by Zarcufsky/ Giordano to approve the consent agenda items. Ayes 2, noes 0, absent 1, abstain 0. Motion carried.

Action was taken on the following consent items:

4.1 Approve Minutes of the January 22, 2023 Special Board Meeting

4.2 Review Warrants - January 2024

4.3 Review Payroll - January 2024

4.4 Approve the quarterly Report on Williams Uniform Complaints Quarter 4

#### 5.0 **ACTION ITEMS**

The Board is asked to receive/discuss/take action on the following items.

There are no action items.

#### 6.0 **INFORMATION/DISCUSSION/ACTION ITEMS**

The Board is asked to receive/discuss; however, the Board may decide to take action at their discretion.

6.1 LCAP Midyear Update

Smart provided a mid-year report of the LCAP and the 3 goals for Maple Creek Elementary School District.

Goal 1: Improve school climate to support a cooperative learning environment.

Goal 2: All students will have access to and achieve 21st century skills and proficiency in all core academic skills and be prepared for higher education. Educational partners will be informed about and involved in the education process and decision making.

Goal 3: Communication with all families, meeting students' needs and improving attendance.

## 6.2 2023-2024 Winter ConApp

Smart reported on the 2023-2024 Consolidated Application.

## 6.3 Greenhouse Plan

Smart reported on the 3 different options for greenhouses, including cost and size. A discussion ensued regarding the timeline for starting the project and the different materials needed.

It was moved/seconded by Zarcufsky/Giordano to approve the purchase of the 10 ft. X 32 ft. Greenhouse, not to exceed the cost of \$8,500, towards a greenhouse classroom.  
Ayes 2, noes 0, absent 1, abstain 0. Motion carried.

## 6.4 Superintendent's Report

Smart reported on the following:

- HCOE board approval of the Maple Creek Elementary School District 2024-2025 waiver of lapsation
- End of year field trip
  - Jackie and Wendi Orlandi to chaperone
    - Pay Wendy as consultant
- Staffing for 2024-2025
  - TK teacher requirements
  - Community School grant is expiring
  - Smart will no longer be Interim Superintendent
    - Smart recommends starting the Superintendent search in April
      - Possibly advertise for part time Administrator/Teacher
      - Use HCOE HR department to run the search
  - Recommends 2, full time certificated teachers
    - TK - 3rd grade
    - 4th - 8th grade
  - Add 10 hours per week custodial position to cover Zoe
  - Contract with a 3rd party for services such as Special Education.

The board recommended Smart to move forward with advertising for a part time administrative position.

## 6.5 Staff Report

There were no staff present.

## 7.0 **BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS**

The board expressed gratitude to Smart for his assistance in getting the waiver approved.

## 8.0 **ADJOURNMENT**

Zarcufsky adjourned the meeting at 10:23 AM

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