

Maple Creek Elementary School District Board of Trustees

January 15, 2026 - 9:30 AM

15933 Maple Creek Road - Korbel, CA 95550

Regular Board Meeting Agenda

1. CALL TO ORDER

2. ADJUSTMENT OF THE AGENDA

3. PUBLIC COMMENTS

Members of the public may address the board on non-agenda items at this time.

4. CONSENT AGENDA:

The Board is asked to receive/approve these routine items.

- 4.1. December 11, 2025 Regular Board Meeting Minutes
- 4.2. Payroll December 2025
- 4.3. Warrants December 2025
- 4.4. Williams 4th Quarter Report 2025

5. INFORMATION ITEMS:

The Board is asked to receive/discuss these items

- 5.1. Superintendent's Report
- 5.2. Staff Report

6. DISCUSSION/ACTION ITEMS:

The Board is asked to receive/discuss; however, they may take action at their discretion.

- 6.1. Acceptance of Maple Creek Elementary School District 24-25 Audit
- 6.2. Approval of the 2024-2025 Maple Creek Elementary School Accountability Report Card
- 6.3. Board Policy 5117 Interdistrict Transfer Agreements AR 5117 Interdistrict Transfer Agreements
- 6.4. Interdistrict Transfer Agreement for 2026-2027 School Year
- 6.5. Appointment of Anthony Lowe to fill vacant board position with a term that ends in December 2026.

7. BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS

8. ADJOURNMENT

Notice: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any persons in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at the District Office, 15933 Maple Creek Rd. Korbel, CA in compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent of the Maple Creek School District at (707)668-5596. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to assure accessibility to this meeting.

MAPLE CREEK ELEMENTARY SCHOOL
January 15, 2026
BOARD OF TRUSTEES MEETING

4.0 CONSENT AGENDA

The Board is asked to receive/approve these routine items.

- 4.1 December 11, 2025 Regularly Schedule Board Meeting Minutes
- 4.2 Payroll December 2025
- 4.3 Warrants November 2025
- 4.4 Williams 4th Quarter Report 2025

Maple Creek Elementary School District Board of Trustees

December 11, 2025 - 9:30 AM

15933 Maple Creek Road - Korbel, CA 95550

Regular Board Meeting Minutes

1. CALL TO ORDER

Board Members Present: Rama Zarcufsky, Chris Edgar

Staff Present: Beth Wylie and for staff report, Gijs Muizelaar

Call to order 9:40am

2. ADJUSTMENT OF THE AGENDA

None

3. PUBLIC COMMENTS

Members of the public may address the board on non-agenda items at this time.

None present

4. CONSENT AGENDA:

The Board is asked to receive/approve these routine items.

- 4.1. November 13, 2025 Regular Board Meeting Minutes
- 4.2. Payroll November 2025
- 4.3. Warrants November 2025
- 4.4. Policy 1000: Concepts And Roles
- 4.5. Policy 1114: District-Sponsored Social Media, Regulation 1114: District-Sponsored Social Media
- 4.6. Policy 2120: Superintendent Recruitment And Selection
- 4.7. Policy 3470: Debt Issuance And Management
- 4.8. Policy 4000: Concepts And Roles
- 4.9. Policy 5000: Concepts And Roles
- 4.10. Policy 5138: Conflict Resolution/Peer Mediation
- 4.11. Policy 6020: Parent Involvement, Regulation 6020: Parent Involvement
- 4.12. Policy 6143: Courses Of Study, Regulation 6143: Courses Of Study
- 4.13. Policy 7000: Concepts And Roles
- 4.14. Policy 7131: Relations With Local Agencies
- 4.15. Bylaw 9310: Board Policies
- 4.16. Bylaw 9321: Closed Session, Exhibit 9321-E(1): Closed Session, Exhibit 9321-E(2): Closed Session

Moved/seconded by Edgar/Zarcufsky to approve the consent agenda items. Ayes 2, noes 0 , abstain 0. Motion carried.

5. INFORMATION ITEMS:

The Board is asked to receive/discuss these items

- 5.1. Superintendent's Report

Beth shared about the recent concerns with the heater. She updated the board with regards to learning the process of completing the tasks of a business manager. Zoe will soon be trained and that will enable her to focus on more instructional leadership needs such as improving attendance. Beth shared that attendance has been low, although improved over last year, the school is below the state average daily attendance. The board discussed the new employee team and the ways that those changes approved by the board are maximizing our ability to meet the needs of the students.

5.2. Staff Report

Gjjs shared the benefits of the increased teaching time for the older students. He shared about the ArtSEL lesson that he and Jackie are doing with the 3rd-8th graders. Gjjs reported that the conferences went well and all families participated.

6. DISCUSSION/ACTION ITEMS:

The Board is asked to receive/discuss; however, they may take action at their discretion.

6.1. Elect a Board of Trustees President and Clerk for the 2025/2026 school year

Moved/seconded by Edgar/Zarcufsky to approve the positions of Edgar as President and Zarcufsky as Clerk. Ayes 2, noes 0 , abstain 0. Motion carried.

6.2. Determine the Board Meeting Calendar and location for the 25/26 school year

Moved/seconded by Zarcufsky/Edgar to approve the Board Meeting Calendar and location for the 25/26 school year. Ayes 2, noes 0 , abstain 0. Motion carried.

6.3. Certification of Maple Creek Elementary School District 25-26 1st Interim Budget Report

Moved/seconded by Edgar/Zarcursky to certify the Maple Creek Elementary School District 25-26 1st Interim Budget Report as positive . Ayes 2, noes 0 , abstain 0. Motion carried.

6.4. Deferred Maintenance, replace heater with new unit, up to \$15,000

Moved/seconded by Edgar/Zarcursky to approve the deferred maintenance cost of replacing the heater with a new unit, up to \$15,000 . Ayes 2, noes 0 , abstain 0. Motion carried.

6.5. Discussion on Recruiting New Board Member

The board discussed what recruitment has been done for a new board member and additional steps that can be taken to fill the vacancy.

7. BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS

Appreciation was expressed by the board members.

8. ADJOURNMENT

Adjourn 10:42

Notice: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any persons in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at the District Office, 15933 Maple Creek Rd. Korbel, CA in compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent of the Maple Creek School District at (707)668-5596. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to assure accessibility to this meeting.

Pay01a

Payroll Summary by Org

Pay Date 12/31/2025

EARNINGS by Earnings Code		Income	Adjustments	TAXES	Employee	Employer	Total	Subject Grosses
Regular		21,416.49		Federal Withholding	1,261.18		1,261.18	20,153.81
				State Withholding	699.70		699.70	20,153.81
				Social Security	682.36	682.36	1,364.72	11,005.80
				Medicare	310.54	310.54	621.08	21,416.49
				SUI		10.70	10.70	21,416.49
				Workers' Comp		502.36	502.36	21,416.49
TOTAL		21,416.49		SUBTOTAL	2,953.78	1,505.96	4,459.74	
EARNINGS by Group		Income	Adjustments	REDUCTIONS	Employee	Employer	Total	Subject Grosses
Base Pay		20,990.03		PERS	408.33	1,563.92	1,972.25	5,833.34
Stipends		191.67		PERS / 62	394.87	1,323.29	1,718.16	4,935.79
Substitutes		45.00		STRS / 60	459.48	856.19	1,315.67	4,482.69
Vacation Pay		189.79		Health & Welfare		1,784.40	1,784.40	
TOTAL		21,416.49		SUBTOTAL	1,262.68	5,527.80	6,790.48	
EARNINGS		Person Type	Female Employees	DEDUCTIONS	Employee	Employer	Total	Subject Grosses
Certificated	4	16,455.70	2	Summer Savings	778.86		778.86	4,673.16
Classified	2	4,960.79	1	SUBTOTAL	778.86	.00	778.86	
TOTAL	6	21,416.49	3	TOTALS	4,995.32	7,033.76	12,029.08	

Vendor Summary for Pay Date 12/31/2025

Vendor Checks
Vendor Liabilities

Cancel/Reissue for Process Date 12/31/2025

Reissued
Cancel Checks
Void ACH

BALANCING DATA

	16,421.17	Net Pay
Gross Earnings	21,416.49	4,995.32 Deductions
District Liability	7,033.76	7,033.76 Contributions
	28,450.25	28,450.25

NET

Direct Deposits	14,891.71	4
Checks	1,529.46	2
Partial Net ACH		
Negative Net		
Check Holds		
Zero Net		
TOTAL	16,421.17	6



12/17/25

Checks Dated 12/01/2025 through 01/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000297390	12/04/2025	California Heating	01-5800	Est cost for heater maintenance 25-26 SY		809.93
3000297391	12/04/2025	HealthSPORT	01-5800	HealthSPORT Fitness ELOP	280.00	
				HealthSPORT Swim ELOP	385.00	665.00
3000297392	12/04/2025	JASON POILOVS	01-5800	JiuJitsu/Agility Lessons		450.00
3000297393	12/04/2025	P G & E	01-5520	PG&E Electric 25-26		269.17
3000297394	12/04/2025	SCHOOLS EXCESS LIABILITY FUND	01-5450	Schools Excess Liability Fund		627.21
3000297395	12/04/2025	TINYEYE TECHNOLOGIES CORP	01-5800	Speech and Language Services		2,163.60
3000297396	12/04/2025	VALLEY PACIFIC PETROLEUM	01-4364	Gas for Van		421.16
3000297397	12/04/2025	Accurate Drug Testing	01-5864	Non-DOT physical exam		110.00
3000297398	12/04/2025	School Specialty	01-4421	ELOP Furniture		4,862.10
3000298631	12/15/2025	AT&T	01-5909	Phone and Internet 25-26		95.29
3000298632	12/15/2025	Beth Wylie	01-4400	Teacher computer	1,041.98	
			01-5800	Website Domain Registration	12.00	1,053.98
3000298633	12/15/2025	Capoeira Azania	01-5800	ELOP Capoeira lessons		455.00
3000298634	12/15/2025	LES SCHWAB	01-5800	Van Maintenance		2,288.89
3000298635	12/15/2025	PIERSON BLDG CENTER	01-4381	M&O repairs for teacherage		129.30
3000298636	12/15/2025	Revolving Cash Fund	01-4310	ELOP Instructional Supplies	48.51	
				OPEN PO for ELOP Snack 25-26	261.55	
			01-4710	Estimate for Supplies for Food Program 25/26	463.83	
			01-5801	Open PO for Field Trips 25-26	62.40	836.29
3000298637	12/15/2025	RT DENNIS ACCOUNTANCY	01-5822	Estimated Audit Fees 2025		6,261.06
3000299036	12/18/2025	Blue Star Gas - Arcata	01-5623	Propane Tank Rental 2026	184.86	
				Propane Tank Rental Teacherage 2026	152.24	337.10
3000299037	12/18/2025	ELIZABETH G. HUFF	01-4310	ELOP Supplies		245.00
3000299038	12/18/2025	Eureka Humbolt Fire Extinguisher	01-5800	Fire extinguisher annual service		227.59
3000299039	12/18/2025	JASON POILOVS	01-5800	JiuJitsu/Agility Lessons		300.00
					Total Number of Checks	20
						<u>22,607.67</u>

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	20	22,607.67
	Total Number of Checks	20	22,607.67
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		<u>22,607.67</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)



Quarterly Report on Williams Uniform Complaints (Education Code §35186)

Quarterly Reporting Period (please check one)

1st Quarter 2025 January 1 through March 31, 2025
 2nd Quarter 2025 April 1 through June 30, 2025
 3rd Quarter 2025 July 1 through September 30, 2025
 4th Quarter 2025 October 1 through December 31, 2025

PLEASE CHECK THE BOX THAT APPLIES:

No complaints were filed with any school in the district during the quarter indicated above.

Yes, complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Missassignment	0		
Facilities Conditions	0		
TOTALS	0		

Beth Ann Wylie
(Print Name of District Superintendent)

Beth Ann Wylie
(Signature of District Superintendent)

Please return completed form to:
Jennifer Burger, School Support
Humboldt County Office of Education
jburger@hcoe.org

by:	Quarter 1 due:	04/30/2025
	Quarter 2 due:	07/31/2025
	Quarter 3 due:	10/31/2025
	Quarter 4 due:	01/31/2026

MAPLE CREEK ELEMENTARY SCHOOL
January 15, 2026
BOARD OF TRUSTEES MEETING

5.0 Information Items for Discussion

The Board is asked to receive and discuss the following items

5.1 Superintendent's Report

A brief presentation about the current status at Maple Creek Elementary from the Superintendent.

5.2 Staff Report

A brief presentation about the current happenings at Maple Creek Elementary from the Staff.

MAPLE CREEK ELEMENTARY SCHOOL
January 15, 2026
BOARD OF TRUSTEES MEETING

6.0 DISCUSSION / ACTION ITEMS

The board will discuss and take action at its authority on items listed.

6.1 Acceptance of Maple Creek Elementary School District 24-25 Audit

DEPARTMENT/PROGRAM:

Fiscal/Board Governance

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

The independent audit has been completed following all guidelines provided by the state. No findings have been identified. Of note, this is our last year with this auditor and we will need to seek a new three contract.

ACTION REQUESTED/RECOMMENDATION:

To accept the 24-25 Maple Creek Elementary School District Audit.

6.2 Approval of 2024-2025 Maple Creek Elementary School Accountability Report Card.

DEPARTMENT/PROGRAM:

Board Administration

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

Each year schools are required to complete a School Accountability Report Card and approve it prior to February 1 of the school year. This year's report is for the 23-24 and the 24-25 school year and consists mainly of data that is provided by the state.

Recommendations:

To approve the 24-25 School Accountability Report Card.

6.3 Board Policy 5117 Interdistrict Transfer Agreements AR 5117 Interdistrict Transfer Agreements

DEPARTMENT/PROGRAM:

Students

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

This policy was recently reviewed with the legal team and based on their advice is coming back to the board to be adopted based on these best practices for guiding student interdistrict transfers.

Recommendations:

To approve the Board Policy 5117 Interdistrict Transfer Agreements AR 5117 Interdistrict Transfer Agreements.

6.4 Interdistrict Transfer Agreement for the 2026-2027 school year enrollment

DEPARTMENT/PROGRAM:

Students

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED

The district has traditionally been a part of the countywide interdistrict transfer program and while I thought we had approved this last spring, it turns out that we did not formally approve this agreement. It is highly recommended that we approve the agreement as the majority of our students currently reside outside of the district boundaries. This agreement allows students to attend with ease.

6.5 Appointment of Anthony Lowe to fill vacant board position with a term that ends in December 2026.

DEPARTMENT/PROGRAM:

Governance

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

Our most recent board vacancy did not result in anyone applying to run for office, giving the board the option to fill the vacancy through appointment.

Maple Creek Elementary

2024-2025 School Accountability Report Card

(Published During the 2025-2026 School Year)



15933 Maple Creek Road • Korbel, CA 95550 • Phone: 707-668-5596 • Fax: 707-668-4132

General Information about the School Accountability Report Card (SARC)

SARC Overview



By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements and access to prior year reports, see the California Department of Education (CDE) SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>
- For more information about the LCFF or the LCAP, see the CDE LCFF web page at <https://www.cde.ca.gov/fg/aa/lc/>
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

DataQuest



DataQuest is an online data tool located on the CDE DataQuest web page at <https://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

California School Dashboard



The California School Dashboard (Dashboard) <https://www.caschooldashboard.org/> reflects California's new accountability and continuous improvement system and provides information about how LEAs and schools are meeting the needs of California's diverse student population. The Dashboard contains reports that display the performance of LEAs, schools, and student groups on a set of state and local measures to assist in identifying strengths, challenges, and areas in need of improvement.

Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.

2025-26 School Contact Information

School Name	Maple Creek Elementary
Street	15933 Maple Creek Rd.
City, State, Zip	Korbel, Ca, 95550-9602
Phone Number	707-668-5596
Principal	Beth Wylie
Email Address	admin@maplecreekschool.org
School Website	http://apps.humboldt.k12.ca.us/sites/mapleck_sd/
Grade Span	
County-District-School (CDS) Code	12629356008031

2025-26 District Contact Information

District Name	Maple Creek Elementary
Phone Number	7076685596
Superintendent	Beth Wylie
Email Address	admin@maplecreekschool.org
District Website	http://apps.humboldt.k12.ca.us/sites/mapleck_sd/

2025-26 School Description and Mission Statement

The mission of Maple Creek Elementary School District is to provide an exemplary educational program for the students of Maple Creek School. The high teacher-to-student ratio provides personalized instruction to foster the development of each student's talents, academic performance and social/emotional growth. We provide a solid foundation for our students to enter high school, college and chosen career paths.

We have an emphasis on promotion of literacy in language arts, mathematics and technology skills. High expectations and an optimal learning environment produce proficient and advanced academic skills. Students, teachers and parents cooperate in a nurturing and interactive educational setting that enhances the learning experience. Global literacy and digital citizenship are promoted with the use of digital tablets for the students and professional development for the staff to remain updated on innovative technologies.

Classroom environment promotes the development of personal responsibility, positive social skills, effective self-management strategies, acceptance and respect for both self and others and this place. Collaborative projects provide opportunities to think critically, be creative, solve problems and work as a community.

About this School

2024-25 Student Enrollment by Grade Level

Grade Level	Number of Students
Kindergarten	4
Grade 3	1
Grade 4	2
Grade 5	1
Grade 7	2
Total Enrollment	10

2024-25 Student Enrollment by Student Group

Student Group	Percent of Total Enrollment
Female	30
Male	70
American Indian or Alaska Native	20
Two or More Races	10
White	70
Socioeconomically Disadvantaged	80
Students with Disabilities	30

A. Conditions of Learning

State Priority: Basic

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair.

2021-22 Teacher Preparation and Placement

Authorization/Assignment	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	2	100	2	100	234405.2	84
Intern Credential Holders Properly Assigned	0	0	0	0	4853	1.74
Teachers Without Credentials and Misassignments ("ineffective" under ESSA)	0	0	0	0	12001.5	4.3
Credentialed Teachers Assigned Out-of-Field ("out-of-field" under ESSA)	0	0	0	0	11953.1	4.28
Unknown/Incomplete/NA	0	0	0	0	15831.9	5.67
Total Teaching Positions	2	100	2	100	279044.8	100

Note: The data in this table is based on full-time equivalent (FTE) status. One FTE equals one staff member working full-time; one FTE could also represent two staff members who each work 50 percent of full-time. Additionally, an assignment is defined as a position that an educator is assigned based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

2022-23 Teacher Preparation and Placement

Authorization/Assignment	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	1.8	100	1.8	100	231142.4	83.24
Intern Credential Holders Properly Assigned	0	0	0	0	5566.4	2
Teachers Without Credentials and Misassignments ("ineffective" under ESSA)	0	0	0	0	14938.3	5.38
Credentialed Teachers Assigned Out-of-Field ("out-of-field" under ESSA)	0	0	0	0	11746.9	4.23
Unknown/Incomplete/NA	0	0	0	0	14303.8	5.15
Total Teaching Positions	1.8	100	1.8	100	277698	100

Note: The data in this table is based on FTE status. One FTE equals one staff member working full-time; one FTE could also represent two staff members who each work 50 percent of full-time. Additionally, an assignment is defined as a position that an educator is assigned based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

2023-24 Teacher Preparation and Placement

Authorization/Assignment	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	1.3	100	1.3	100	230039.4	100
Intern Credential Holders Properly Assigned	0	0	0	0	6213.8	2.23
Teachers Without Credentials and Misassignments (“ineffective” under ESSA)	0	0	0	0	16855	6.04
Credentialed Teachers Assigned Out-of-Field (“out-of-field” under ESSA)	0	0	0	0	12112.8	4.34
Unknown/Incomplete/NA	0	0	0	0	13705.8	4.91
Total Teaching Positions	1.3	100	1.3	100	278927.1	100

Note: The data in this table is based on FTE status. One FTE equals one staff member working full-time; one FTE could also represent two staff members who each work 50 percent of full-time. Additionally, an assignment is defined as a position that an educator is assigned based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

Teachers Without Credentials and Misassignments (considered “ineffective” under ESSA)

Authorization/Assignment	2021-22	2022-23	2023-24
Permits and Waivers	0.00	0	0
Misassignments	0.00	0	0
Vacant Positions	0.00	0	0
Total Teachers Without Credentials and Misassignments	0.00	0	0

Credentialed Teachers Assigned Out-of-Field (considered “out-of-field” under ESSA)

Indicator	2021-22	2022-23	2023-24
Credentialed Teachers Authorized on a Permit or Waiver	0.00	0	0
Local Assignment Options	0.00	0	0
Total Out-of-Field Teachers	0.00	0	0

Class Assignments

Indicator	2021-22	2022-23	2023-24
Misassignments for English Learners (a percentage of all the classes with English learners taught by teachers that are misassigned)	0		
No credential, permit or authorization to teach (a percentage of all the classes taught by teachers with no record of an authorization to teach)	0	0	0

Note: For more information refer to the Updated Teacher Equity Definitions web page at <https://www.cde.ca.gov/pd/ee/teacherequitydefinitions.asp>.

2025-26 Quality, Currency, Availability of Textbooks and Other Instructional Materials

Year and month in which the data were collected	December 2025	
Subject	List of Textbooks and Other Instructional Materials / Indicate if from Most Recent Adoption / Year of Adoption	Percent Students Lacking Own Assigned Copy
Reading/Language Arts	National Geographic/Cengage K-5 College Springboard 6-8	0.0 %
Mathematics	TPS Publishing Inc. and San Francisco Unified School District	0.0 %
Science	Twig Green Ninja Mystery Science	0.0 %
History-Social Science	Teacher Created Materials Publishing	0.0 %
Foreign Language	Little Pim, Toca Apps, Rosetta Stone	0.0 %
Health	Harcourt, Fitness Gram	0.0 %
Visual and Performing Arts	SRA	0.0 %
Science Laboratory Equipment (grades 9-12)		0.0 %

Note: Cells with N/A values do not require data.

School Facility Conditions and Planned Improvements

Maple Creek Elementary School is a safe, clean environment for students. A part-time Maintenance/Custodian routinely cleans and maintains the restrooms, classrooms, and grounds. The buildings have been well-maintained over the years. Maintenance funds are utilized to keep the facility at optimum condition.

Year and month of the most recent FIT report	August 2024			
System Inspected	Rate Good	Rate Fair	Rate Poor	Repair Needed and Action Taken or Planned

School Facility Conditions and Planned Improvements

Systems: Gas Leaks, Mechanical/HVAC, Sewer	X			
Interior: Interior Surfaces	X			
Cleanliness: Overall Cleanliness, Pest/Vermin Infestation	X			
Electrical	X			
Restrooms/Fountains: Restrooms, Sinks/ Fountains	X			
Safety: Fire Safety, Hazardous Materials	X			
Structural: Structural Damage, Roofs	X			
External: Playground/School Grounds, Windows/ Doors/Gates/Fences	X			There is a minor repair needed for a small portion of the fence.

Overall Facility Rate

Exemplary	Good	Fair	Poor
X	X		

B. Pupil Outcomes

State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

Statewide Assessments

(i.e., California Assessment of Student Performance and Progress [CAASPP] System includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities).

The CAASPP System encompasses the following assessments and student participation requirements:

1. **Smarter Balanced Summative Assessments and CAAs for ELA** in grades three through eight and grade eleven.
2. **Smarter Balanced Summative Assessments and CAAs for mathematics** in grades three through eight and grade eleven.
3. **California Science Test (CAST) and CAAs for Science** in grades five, eight, and once in high school (i.e., grade ten, eleven, or twelve).

College and Career Ready

The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

Percentage of Students Meeting or Exceeding the State Standard on CAASPP

This table displays CAASPP test results in ELA and mathematics for all students grades three through eight and grade eleven taking and completing a state-administered assessment.

To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

ELA and mathematics test results include the Smarter Balanced Summative Assessments and the CAA. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAA divided by the total number of students who participated in both assessments.

Subject	School 2023-24	School 2024-25	District 2023-24	District 2024-25	State 2023-24	State 2024-25
English Language Arts/Literacy (grades 3-8 and 11)	--	--	--	--	47	48
Mathematics (grades 3-8 and 11)	--	--	--	--	35	37

2024-25 CAASPP Test Results in ELA by Student Group

This table displays CAASPP test results in ELA by student group for students grades three through eight and grade eleven taking and completing a state-administered assessment.

ELA test results include the Smarter Balanced Summative Assessment and the CAA. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAA divided by the total number of students who participated in both assessments.

To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP Student Groups	CAASPP Total Enrollment	CAASPP Number Tested	CAASPP Percent Tested	CAASPP Percent Not Tested	CAASPP Percent Met or Exceeded
All Students	--	--	--	--	--
Female	--	--	--	--	--
Male	--	--	--	--	--
American Indian or Alaska Native	--	--	--	--	--
Asian	0	0	0	0	0
Black or African American	0	0	0	0	0
Filipino	0	0	0	0	0
Hispanic or Latino	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
Two or More Races	0	0	0	0	0

White	--	--	--	--	--
English Learners	0	0	0	0	0
Foster Youth	0	0	0	0	0
Homeless	0	0	0	0	0
Military	0	0	0	0	0
Socioeconomically Disadvantaged	--	--	--	--	--
Students Receiving Migrant Education Services	0	0	0	0	0
Students with Disabilities	--	--	--	--	--

2024-25 CAASPP Test Results in Math by Student Group

This table displays CAASPP test results in Math by student group for students grades three through eight and grade eleven taking and completing a state-administered assessment.

Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3—Alternate) on the CAA divided by the total number of students who participated in both assessments.

To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP Student Groups	CAASPP Total Enrollment	CAASPP Number Tested	CAASPP Percent Tested	CAASPP Percent Not Tested	CAASPP Percent Met or Exceeded
All Students	--	--	--	--	--
Female	--	--	--	--	--
Male	--	--	--	--	--
American Indian or Alaska Native	--	--	--	--	--
Asian	0	0	0	0	0
Black or African American	0	0	0	0	0
Filipino	0	0	0	0	0
Hispanic or Latino	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
Two or More Races	0	0	0	0	0
White	--	--	--	--	--
English Learners	0	0	0	0	0
Foster Youth	0	0	0	0	0
Homeless	0	0	0	0	0
Military	0	0	0	0	0

Socioeconomically Disadvantaged	--	--	--	--	--
Students Receiving Migrant Education Services	0	0	0	0	0
Students with Disabilities	--	--	--	--	--

CAASPP Test Results in Science for All Students

This table displays the percentage of all students grades five, eight, and High School meeting or exceeding the State Standard.

Science test results include the CAST and the CAA for Science. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the CAST plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAA for Science divided by the total number of students who participated in a science assessment.

To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

Subject	School 2023-24	School 2024-25	District 2023-24	District 2024-25	State 2023-24	State 2024-25
Science (grades 5, 8 and high school)		--		--	30.73	32.33

2024-25 CAASPP Test Results in Science by Student Group

To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students	--	--	--	--	--
Female	0	0	0	0	0
Male	--	--	--	--	--
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	0	0	0	0	0
Filipino	0	0	0	0	0
Hispanic or Latino	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
Two or More Races	0	0	0	0	0
White	--	--	--	--	--
English Learners	0	0	0	0	0
Foster Youth	0	0	0	0	0
Homeless	0	0	0	0	0
Military	0	0	0	0	0
Socioeconomically Disadvantaged	--	--	--	--	--
Students Receiving Migrant Education Services	0	0	0	0	0
Students with Disabilities	--	--	--	--	--

B. Pupil Outcomes

State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8): Pupil outcomes in the subject area of physical education.

2024-25 California Physical Fitness Test Participation Rates

This table displays the percentage of students participating in each of the five fitness components of the California Physical Fitness Test Results. The administration of the PFT requires only participation results for these five fitness areas. Percentages are not calculated and double dashes (--) appear in the table when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Grade Level	Component 1: Aerobic Capacity	Component 2: Abdominal Strength and Endurance	Component 3: Trunk Extensor and Strength and Flexibility	Component 4: Upper Body Strength and Endurance	Component 5: Flexibility
Grade 5	100	100	100	100	100
Grade 7	100	100	100	100	100

C. Engagement

State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3): Efforts the school district makes to seek parent input in making decisions regarding the school district and at each school site.

2025-26 Opportunities for Parental Involvement

Maple Creek Elementary School encourages parents and guardians to be involved in various ways. There is a strong home-to-school connection with frequent conversations in person, virtual meetings, via email, and by phone. Parents are welcome to be volunteers in the classroom, volunteers for events, attendees, and/or members of the School Site Council, the Board of Trustees, and the Fundraising Committee. The school provides flyers, letters home, a newsletter, a website, and a Facebook page to stay connected. Parent surveys provide another means for parent input. Opportunities to be involved in the review and creation of the LCAP frequently occur throughout the year to involve all Community Partners.

2024-25 Chronic Absenteeism by Student Group

Student Group	Cumulative Enrollment	Chronic Absenteeism Eligible Enrollment	Chronic Absenteeism Count	Chronic Absenteeism Rate
All Students	--	--	--	--
Female	--	--	--	--
Male	--	--	--	--
Non-Binary	--	--	--	--
American Indian or Alaska Native	--	--	--	--
Asian	--	--	--	--
Black or African American	--	--	--	--
Filipino	--	--	--	--
Hispanic or Latino	--	--	--	--
Native Hawaiian or Pacific Islander	--	--	--	--
Two or More Races	--	--	--	--
White	--	--	--	--
English Learners	--	--	--	--
Foster Youth	--	--	--	--
Homeless	--	--	--	--
Socioeconomically Disadvantaged	--	--	--	--
Students Receiving Migrant Education Services	--	--	--	--
Students with Disabilities	--	--	--	--

Note: To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

C. Engagement

State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety

Suspensions and Expulsions

This table displays suspensions data.

Suspensions								
School 2022-23	School 2023-24	School 2024-25	District 2022-23	District 2023-24	District 2024-25	State 2022-23	State 2023-24	State 2024-25
0	0	0	0	0	0	3.6	3.28	2.94

Note: To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

This table displays expulsions data.

Expulsions								
School 2022-23	School 2023-24	School 2024-25	District 2022-23	District 2023-24	District 2024-25	State 2022-23	State 2023-24	State 2024-25
0			0			0.08	0.07	0.06

Note: To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

2024-25 Suspensions and Expulsions by Student Group

Student Group	Suspensions Rate	Expulsions Rate
All Students	0.00	0.00
Female	0.00	0.00
Male	0.00	0.00
Non-Binary	0.00	0.00
American Indian or Alaska Native	0.00	0.00
Asian	0.00	0.00
Black or African American	0.00	0.00
Filipino	0.00	0.00
Hispanic or Latino	0.00	0.00
Native Hawaiian or Pacific Islander	0.00	0.00
Two or More Races	0.00	0.00
White	0.00	0.00
English Learners	0.00	0.00
Foster Youth	0.00	0.00
Homeless	0.00	0.00
Socioeconomically Disadvantaged	0.00	0.00
Students Receiving Migrant Education Services	0.00	0.00
Students with Disabilities	0.00	0.00

Note: To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

2025-26 School Safety Plan

Maple Creek Elementary School has all required policies and plans in place to ensure the safety of our students per the requirement of SB187. Date of last review : SSC 11/14/2024; Board March 2024.

D. Other SARC Information **Information Required in the SARC**

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

2022-23 Elementary Average Class Size and Class Size Distribution

This table displays the 2022-23 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per class). The "Other" category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K	0	0	0	0
1	0	0	0	0
2	0	0	0	0
3	0	0	0	0
4	0	0	0	0
5	0	0	0	0
6	0	0	0	0
Other	3	1	0	0

2023-24 Elementary Average Class Size and Class Size Distribution

This table displays the 2023-24 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per class). The "Other" category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K	0	0	0	0
1	0	0	0	0
2	0	0	0	0
3	0	0	0	0
4	0	0	0	0
5	0	0	0	0
6	0	0	0	0
Other	3	1	0	0

2024-25 Elementary Average Class Size and Class Size Distribution

This table displays the 2024-25 average class size and class size distribution. The columns titled “Number of Classes” indicates how many classes fall into each size category (a range of total students per class). The “Other” category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K	2	1		
Other	6	1		

2024-25 Ratio of Pupils to Academic Counselor

This table displays the ratio of pupils to Academic Counselor. One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Title	Ratio
Pupils to Academic Counselor	0

2024-25 Student Support Services Staff

This table displays the number of FTE support staff assigned to this school. One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time. The “Other” category is for all other student support services staff positions not listed.

Title	Number of FTE Assigned to School
Counselor (Academic, Social/Behavioral or Career Development)	0
Library Media Teacher (Librarian)	0
Library Media Services Staff (Paraprofessional)	0
Psychologist	.05
Social Worker	0
Nurse	.05
Speech/Language/Hearing Specialist	.1
Resource Specialist (non-teaching)	.25
Other	0

Fiscal Year 2023-24 Expenditures Per Pupil and School Site Teacher Salaries

This table displays the 2023-24 expenditures per pupil and average teacher salary for this school. Cells with N/A values do not require data.

Level	Total Expenditures Per Pupil	Expenditures Per Pupil (Restricted)	Expenditures Per Pupil (Unrestricted)	Average Teacher Salary
School Site	\$88,947.74	\$44,907.95	\$44,039.79	\$51,834.00
District	N/A	N/A	\$44,039.79	
Percent Difference - School Site and District	N/A	N/A	0.0	0.0
State	N/A	N/A	\$11,146	\$85,291
Percent Difference - School Site and State	N/A	N/A	119.2	-48.8

Fiscal Year 2024-25 Types of Services Funded

In addition to an individualized education plans for all academic courses including Language Arts, Mathematics, Science, Social Studies, Health, Physical Education, Foreign Language, and Art, students have access to many enrichment opportunities such as geography, foreign language, theater production, technology-based projects, math and science projects. Student-driven research projects are supported and nurtured by school staff, parents, and local volunteers.

Fiscal Year 2023-24 Teacher and Administrative Salaries

This table displays the 2023-24 Teacher and Administrative salaries. For detailed information on salaries, see the CDE Certification Salaries & Benefits web page at <http://www.cde.ca.gov/ds/fd/cs/>.

Category	District Amount	State Average for Districts in Same Category
Beginning Teacher Salary	\$43,156	\$55,248
Mid-Range Teacher Salary	\$55,056	\$80,746
Highest Teacher Salary	\$60,632	\$109,655
Average Principal Salary (Elementary)	n/a	\$133,828
Average Principal Salary (Middle)	n/a	\$142,253
Average Principal Salary (High)	n/a	
Superintendent Salary	\$85,000	\$155,954
Percent of Budget for Teacher Salaries	20.18%	25.26%
Percent of Budget for Administrative Salaries	1.01%	6.12%

Professional Development

Professional development LCAP goals have been exceeded for the last three years. Most recent focuses include all staff participating in the ArtSEL initiative. Newly hired teacher is participating in the North Coast Teacher Induction Program.

This table displays the number of school days dedicated to staff development and continuous improvement.

Subject	2023-24	2024-25	2025-26

Professional Development

Number of school days dedicated to Staff Development and Continuous Improvement	2	2	2
--	---	---	---

Policy 5117: Interdistrict Attendance

Status: DRAFT

Original Adopted Date: 12/13/2024 | **Last Revised Date:** 12/11/2025 | **Last Reviewed Date:** 12/11/2025

The Governing Board recognizes that parents/guardians of students who reside within the geographic boundaries of one district may, for a variety of reasons, desire to enroll their children in a school in another district. Student transfers into and out of the district shall be in accordance with law and as specified in this policy and accompanying administrative regulation.

Interdistrict Attendance Agreements and Permits

The district may enter into an agreement with any other school district, for a term not to exceed five school years, for the interdistrict attendance of students who are residents of either district. (Education Code 46600)

The agreement shall specify the terms and conditions under which interdistrict attendance shall be permitted or denied. Additionally, it may contain standards agreed upon by both districts for reapplication and/or revocation of the student's permit. (Education Code 46600)

When the request of a student seeking to transfer out of the district, or an individual permit verifying another district's approval for its student to transfer into the district, is received, the Superintendent or designee shall review, and approve or deny the request or permit based on the terms and conditions of the interdistrict attendance agreement.

Pupils Requesting Interdistrict Transfer Into Maple Creek Elementary School District

The Board desires to maintain a vibrant school community with diverse program options for our students. Therefore, subject to the priority requirements set forth in Education Code sections 46600 et seq. and Administrative Regulation 5117, the district will approve interdistrict attendance agreements into the district only under certain circumstances unique to the child concerned, and when the criteria specified in this policy have been satisfied. The Board intends to allow for transfers into the District as long as it does not result in diminished supports and services for the students residing in District boundaries and those already admitted on an interdistrict transfer. Criteria for transferring in include:

1. The district finds the transfer is in the best interests of the child and the district.
2. The applicant has appropriately agreed to and signed an Interdistrict Attendance Contract as described in Administrative Regulation 5117.
3. The transfer may be denied due to limited district resources, overcrowding of school facilities at the relevant grade level or in a particular program or other considerations that are not arbitrary.
4. The Superintendent shall annually set the class size capacity for interdistrict transfers prior to the transfer application deadline as further set forth in Administrative Regulation 5117. Once a student is admitted, the district may not deny him/her continued attendance during the term of the Interdistrict Attendance Contract because of overcrowding.

In the case of an interdistrict transfer, it is the responsibility of parents to provide transportation. However, the District will provide transportation assistance in cases that are consistent with Education Code 46600 (Education Code 46600). In addition, upon request of a student's parent/guardian, the Superintendent or designee may authorize transportation for any interdistrict transfer student to and from designated bus stops within the attendance area of the school that the student attends if space is available.

Pupils Requesting Interdistrict Transfer Out of School District

Students residing within the district may seek to attend a school outside the district by:

1. Requesting permission from the district to attend another district.
2. Obtaining permission from the district to which the student wishes to transfer.

Pursuant to the terms of the Interdistrict Attendance Contract, all interdistrict transfers are approved for one year only, and are subject to renewal or revocation at district discretion. The Superintendent is authorized to grant or deny interdistrict transfers out of the Maple Creek Elementary School District. A parent/guardian may appeal a denial of an interdistrict attendance permit to the Humboldt County Board of Education pursuant to the process set forth under Administrative Regulation 5117. An appeal must be filed within 30 calendar days after the interdistrict

attendance permit is denied.

Revocation of Transfers in or out of the District

Under the authority of Education Code 46600 and pursuant to the Interdistrict Attendance Contract, the district stipulates the following terms and conditions under which an interdistrict transfer may be revoked:

1. Failure to comply with all academic and behavioral requirements of the Interdistrict Attendance Contract. These terms are specified in the Interdistrict Attendance Contract which must be reviewed and signed by parent/guardian and student, and returned to the district office. Parents/guardians are advised in the contract that their student(s) interdistrict agreement may be terminated if the terms of the contract are violated during the school year;
2. Determination by the district that the conditions qualifying the transfer for approval are no longer met;
3. Determination by the district that the transfer request or supporting documentation contained, or was based upon, false information;
4. Determination by the Superintendent or designee that the education program does not meet the student's needs.

Regulation 5117: Interdistrict Attendance

Status: DRAFT

Original Adopted Date: 12/13/2024 | **Last Revised Date:** 12/11/2025 | **Last Reviewed Date:** 12/11/2025

Interdistrict Attendance Agreements and Permits

In accordance with an agreement between the district and another district, a permit authorizing a student of either district to enroll in the other district may be issued upon approval of both districts.

The district shall post on its website the procedures and timelines for requesting an interdistrict transfer permit, including a link to Board Policy 5117 - Interdistrict Attendance. The posted information shall include, but is not limited to: (Education Code 46600.1, 46600.2)

1. The date upon which the district will begin accepting and processing interdistrict transfer requests for the following school year
2. The reasons for which the district may approve or deny a request, and any information or documents that must be submitted as supporting evidence
3. If applicable, the process and timelines by which a denial of a request may be appealed within the district before the district renders a final decision
4. A statement that failure of a parent/guardian to meet any timelines established by the district shall be deemed an abandonment of the request
5. Applicable timelines for processing a request, including the following statements:
 - a. For an interdistrict transfer request received by the district 15 or fewer calendar days before the commencement of instruction in the school year for which the transfer is sought, the district will notify the parent/guardian of its final decision within 30 calendar days from the date the request was received
 - b. For an interdistrict transfer request received by the district more than 15 days before the commencement of instruction in the school year for which the interdistrict transfer is sought, the district will notify the parent/guardian of its final decision as soon as possible, but no later than 14 calendar days after the commencement of instruction in the school year for which transfer is sought
6. The conditions under which an existing interdistrict transfer permit may be revoked or rescinded

Priority for interdistrict attendance shall be given to a student who has been determined, through an investigation by either the district of residence or district of proposed enrollment, to be a victim of an act of bullying, as defined in Education Code 48900(r), committed by a student of the district of residence. (Education Code 46600)

Until the district is at maximum capacity, the district shall accept any student whose interdistrict transfer application is based on being the victim of an act of bullying or a child of an active duty military parent/guardian. The district shall ensure that such students are transferred through an unbiased process that prohibits an inquiry into or evaluation or consideration of whether a student should be enrolled based on academic or athletic performance, physical condition, proficiency in English, family income, or any of the individual characteristics set forth in Education Code 220, including, but not limited to, race or ethnicity, gender, gender identity, gender expression, and immigration status. (Education Code 46600)

Additionally, the Superintendent or designee may approve an interdistrict attendance permit for a student for any of the following reasons when stipulated in the agreement:

1. To meet the child care needs of the student, only as long as the student's child care provider remains within district boundaries
2. To meet the student's special mental or physical health needs as certified by a physician, school psychologist, or other appropriate school personnel
3. When the student has a sibling attending school in the receiving district, to avoid splitting the family's attendance

4. To allow the student to complete a school year when the student's parents/guardians have moved out of the district during that year
5. To allow the student to remain with a class graduating that year from the school
6. When the parent/guardian provides written evidence that the family will be moving into the district in the immediate future and would like the student to start the school year in the district
7. When the student will be living out of the district for one year or less
8. When recommended by the school attendance review board, or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence
9. When there is valid interest in a particular educational program not offered in the district of residence
10. To provide a change in school environment for reasons of personal and social adjustment

The Superintendent or designee may deny initial requests for interdistrict attendance permits due to limited district resources, overcrowding of school facilities at the relevant grade level, or other considerations that are not arbitrary. However, once a student is transferred, the district shall not deny continued attendance because of overcrowded facilities at the relevant grade level.

If the transfer request is for a school year that begins within 15 calendar days of the receipt of the request, the Superintendent or designee shall notify the parent/guardian of the final decision within 30 calendar days of receiving the request. If the transfer request is for a school year that begins more than 15 calendar days after the receipt of the request, the parent/guardian shall be notified of the final decision as soon as possible, but no later than 14 calendar days after the commencement of instruction during that school year. (Education Code 46600.2)

If a student's interdistrict transfer request is denied, the Superintendent or designee shall, in writing, notify the parents/guardians of their right to appeal to the Humboldt County Board of Education within 30 calendar days from the date of the final denial. (Education Code 46600.2)

All notices to parents/guardians regarding the district's decision on any request for interdistrict transfer shall conform to the translation requirements of Education Code 48985, and may be provided by regular mail, electronic format if the parent/guardian provides an email address, or by any other method normally used to communicate with parents/guardians in writing. (Education Code 46600.2)

Pending a decision by the two districts or by the County Board on appeal, the Superintendent or designee may provisionally transfer a student who resides in another district for a period not to exceed two school months, provided the district is the district of proposed enrollment. If the decision has not been rendered by the conclusion of two school months and the districts or County Board is still operating within the prescribed timelines, the student shall not be allowed to continue attending the district school to which the student was provisionally transferred. (Education Code 46603)

Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or rescissions while expulsion proceedings are pending or during the term of the expulsion. (Education Code 46601)

Transfers Out of the District

A student whose parent/guardian is in active military duty shall not be prohibited from transferring out of the district, provided the school district of proposed enrollment approves the application for transfer. (Education Code 46600, 48307)

If the district is unable to provide an intradistrict transfer to a student who is a victim of an act of bullying, as defined in Education Code 46600, the district shall not prohibit the student from transferring out of the district if the district of proposed enrollment approves the application for transfer. (Education Code 46600)

The district may limit transfers out of the district to a school district of choice under any of the following circumstances: (Education Code 48307)

1. The number of student transfers out of the district to a school district of choice has reached the limit specified

in Education Code 48307 based on the district's average daily attendance

2. The County Superintendent of Schools has given the district a qualified or negative budget certification or has determined that the district will not meet the state's standards and criteria for fiscal stability in the subsequent fiscal year exclusively as a result of student transfers from this district to a school district of choice
3. The Board determines that the transfer would negatively impact any of the following: (Education Code 48307)
 - a. A court-ordered desegregation plan
 - b. A voluntary desegregation plan of the district, consistent with the California Constitution, Article 1, Section 31
 - c. The racial and ethnic balance of the district, consistent with the California Constitution, Article 1, Section 31

Revocation or Non-Renewal of Transfer

Each interdistrict attendance permit shall be subject to certain terms and conditions of enrollment as set forth herein and the Interdistrict Attendance Contract.

The principal of a student's school of attendance may recommend to the Superintendent or designee that a student's permit be revoked or not renewed and the student returned to his/her district of residence because of a student's violation of the specific terms and conditions of the permit, poor attendance, improper behavior, poor grades, or when falsification of information is discovered on the interdistrict application forms.

The principal of the school of attendance shall notify the student's parent/guardian of the recommendation to revoke or not renew the transfer and shall offer to meet with the student and/or parent/guardian to review the circumstances leading to the recommendation.

The Superintendent shall annually review transfers into the district and may either revoke or not renew the transfer or allow the student to remain in the district subject to further terms or conditions. If the transfer is revoked or not renewed, the student must return to his/her district of residence. The Superintendent's decision shall be final.

The District may revoke a student's enrollment if they are recommended for expulsion pursuant to Education Code 48918.

Capacity Determination

The Superintendent or designee will annually, prior to the transfer application deadline, determine the class average capacity for each grade level based on the following capacity limitations:

- **TK-3rd Grade:** 16 students per 1.0 Full-time equivalent employee (FTE) (14 spaces+ 2 spaces reserved for district resident students)
- **4th-8th Grade:** 16 students per 1.0 FTE (14 spaces + 2 spaces reserved for district resident students)

The above capacity limits are subject to change yearly as the District considers class size, staffing and impacted programs at a particular grade level or site. Furthermore, transfer students requiring entrance into particular programs may be denied due to capacity and staffing limits. Potentially impacted programs may include, but are not limited to, Special Education, English Language Development, Career Technical Education, and Advanced Placement.

INTERDISTRICT ATTENDANCE CONTRACT

School Year

I, _____, in order that I may attend the Maple Creek Elementary School District as a student in good standing, agree to do the following:

1. For grades 6-12, maintain a grade point average (G.P.A.) of at least 2.0 (C) with no failing grades or, in grades K-5, maintain adequate progress toward benchmarks receiving an average grade of 2 or higher on each report card. (A student will not have their contract nullified and transfer revoked if a

(lack of academic progress is a direct result of a pre-diagnosed learning disorder that requires Special Education services.)

2. Demonstrate positive, productive behavior in class(es) and school activities while on school grounds, while going to or coming from school, during the lunch period whether on or off campus, and during, or while going to or from, a school-sponsored activity, with no more than two office referrals and no suspendable offenses. I understand that more than two office referrals during this contract period may mean a revocation of the interdistrict transfer attendance agreement.
3. Attend school on a regular and timely basis with no unexcused absences. A doctor's note indicating the nature of the illness may be required for any absences of more than three days. I understand that chronic unexcused tardiness, (i.e., tardy to school more than once per month) may cause revocation of this agreement.
4. Additional Requirements/Conditions: _____
5. *Due Process:* Revocation of this contract is at the discretion of the principal. Parents of students losing interdistrict transfer status because of revocation of the contract may appeal the principal's decision to the Superintendent. The decision of the Superintendent shall be final.

Provided that I abide by all of the above conditions explained in this contract, I will be afforded the privileges afforded to those in attendance in the Maple Creek Elementary School District for the school year.

I have read the above provisions and agree to abide by them.

Student's Signature

Date

Administrative Signature

Date

Parent/Guardian Signature

Date

cc:
District
School
Parent

**INTERDISTRICT ATTENDANCE
AGREEMENT**
Effective July 1, 2025

This Multi-District Interdistrict Attendance Agreement (“Agreement”) is made and entered into by the school districts of Humboldt County listed in Attachment A to this Agreement, and is made pursuant to California Education Code section 46600 *et seq.* The parties agree to the terms of this Agreement through June 30, 2026. This Agreement affects student enrollment upon district board approval of this Agreement and through the 2026-2027 school year.

I. RECITALS:

- A.** California’s Education Code permits two or more school districts to enter into an agreement for a term not to exceed five (5) years to allow pupils to enroll in a school district that is not their district of residence through a process known as “interdistrict transfer.”
- B.** California Education Code requires school districts to respond to a Parent’s request for an interdistrict transfer, if made in the current year, within thirty (30) calendar days of the request; and allows for Parents to appeal any denial of their request.
- C.** California’s Education Code requires school districts to respond to “future year” requests for interdistrict transfers as soon as possible but no later than 14 calendar days after the commencement of instruction in the year for which the interdistrict transfer is sought.
- D.** Humboldt County has a history of allowing pupils to attend school districts that are not the pupil’s district of residence where the capacity exists at the receiving district.
- E.** This Agreement addresses the interdistrict transfer process for parent requests to transfer a pupil during the current year or to transfer a pupil in the future school year. Parents benefit from knowing if the student will attend their preferred district in the future school year. Districts benefit from knowing accurate student enrollment projections by early February for the upcoming school year, to determine if layoff notices are warranted in advance of the legally mandated March 15 deadline to issue layoff notices. Districts need to analyze projected enrollment and school boards must consider taking action on layoffs, usually at their February board meetings.
- F.** This Agreement establishes deadlines for interdistrict transfers. The parties recognize that a countywide information dissemination campaign will be critical to this Agreement’s success.

G. Each district will maintain board policies and regulations that address acceptance, rejection, revocations and enrollment priorities; and operate in conformance with those policies and regulations. Examples of enrollment priorities may include, but are not limited to, the following: sibling(s) attend, children of staff member(s), older sibling(s) previously attended the school, and others.

II. TERM OF AGREEMENT:

This Agreement shall take effect for each party on July 1, 2025 or upon its execution of the Agreement, whichever comes later, and shall expire on June 30, 2026. The parties understand that as to each party to the Agreement, the Agreement does not take effect unless that party's governing board approves the Agreement. This Agreement supersedes any past interdistrict agreements among the parties to this Agreement that are in conflict with this Agreement.

III. DEFINITIONS:

Active Military Parent: An “active military duty parent” means a parent with full-time military duty status in the active uniformed service of the United States, including members of the National Guard and the State Guard on active duty orders pursuant to Chapter 1209 (commencing with Section 12301) and Chapter 1211 (commencing with Section 12401) of Part II of Subtitle E of Title 10 of the United States Code.

Capacity: A district's determination of the space and resources it has available for students.

Capacity Determination (for purposes of establishing a waitlist): A capacity determination is made by the District of Proposed Enrollment no later than 15 days after the close of the Priority One enrollment window. Approval of an interdistrict transfer requires that the receiving District of Proposed Enrollment have capacity for the student.

Current year request: A request for interdistrict transfer received beginning 15 calendar days before the commencement of instruction in the school year for which interdistrict transfer is sought and anytime thereafter for that school year.

Denial: For purposes of appealing to the county board of education, a “denial” is a written rejection of a request, but also includes a school district's failure to provide written notification of the school district's decision within the timelines prescribed in this Agreement. A “denial” shall not include any of the following:

1. A request that has been deemed abandoned, meaning the Parent has not met required timelines established by the district.
2. An existing interdistrict transfer permit that has been revoked or rescinded in accordance with the policy of the governing board of the school district.

3. A denial by the District of Proposed Enrollment when no permit has been first issued by the District of Residence

District of Proposed Enrollment or “DPE”: A school district other than the school district in which the Parent of a pupil resides, and in which the Parent of the pupil intends to enroll the pupil through an interdistrict transfer.

District of Residence or “DOR”: A school district in which the Parent of a pupil resides and in which the pupil would otherwise be required to enroll pursuant to the compulsory education requirements.

Enrollment Window: The period of time that interdistrict transfer requests for the upcoming year shall be considered by both the District of Residence and the District of Proposed Enrollment.

Future year request: A request for interdistrict transfer received up until 15 calendar days before the commencement of instruction in the school year for which interdistrict transfer is sought. A request received 15 calendar days before or thereafter is a “current year” request.

Hardship: Extreme difficulty or suffering.

Interdistrict transfer or “IDT”: Interdistrict transfer; the act of a student attending a school district that is not the student’s district of residence.

IDT Permit: The form which authorizes an individual interdistrict transfer, signed by the District of Residence, the District of Proposed Enrollment, and the Parent. The form is attached as Attachment B to this Agreement. Permits are good for one (1) school year. Parents must re- apply for each school year.

IDT Request: The formal process of a Parent seeking written permission from both the District of Residence and the District of Proposed Enrollment for the child to attend a school district outside of his or her District of Residence. A District of Residence makes the initial determination as to whether an interdistrict transfer request shall be granted; the District of Proposed Enrollment then reviews the request and determines whether it will grant the request for the transfer to the District of Proposed Enrollment.

New Sibling Requests: Requests for a student to attend a District of Proposed Enrollment when the student’s sibling(s) will be enrolled at the District of Proposed Enrollment in the same year.

Parent: The natural or adoptive parent or guardian, the person having legal custody, or other educational rights holder.

Reasonable Enrollment Activities: Activities that a District of Residence may require a Parent to participate in to demonstrate the District of Residence’s ability to meet the student

and/or Parent's needs. "Reasonable enrollment activities" include a discussion with the District of Residence's school administration or their designees, attending an orientation meeting, a site visit, and/or review of informational literature.

Renewals: A renewal of a previously granted Interdistrict Transfer Permit. Renewals must be sought annually.

School-level transitions: Transitions from one grade span to another, based upon the District of Residence's transitions, e.g. elementary school to middle school, or middle school to high school.

Victim of an act of bullying: A "victim of an act of bullying" means a pupil that has been determined to have been a victim of bullying by an investigation pursuant to the complaint process described in Education Code Section 234.1. The bullying must have been committed by any pupil in the school district of residence, and the parent of the pupil must have filed a written complaint regarding the bullying with the school, school district personnel, or a local law enforcement agency.

IV. INTERDISTRICT TRANSFER REQUESTS:

Parents are advised that this Agreement establishes deadlines to apply for enrollment in a school district for the upcoming school year.

**A. Preferential Enrollment ("Priority One Open Enrollment Window"):
Requests for an IDT for the Future School Year Received from
December 1 through February 1**

1. The DOR will approve an IDT Request submitted by a Parent if it is received at the DOR between December 1st through February 1st by 4:00 p.m. each year if Parents have complied with the process described herein. If February 1st falls on a weekend, the deadline will be the next school day after February 1st. IDT Requests for the future school year may not be submitted prior to December 1st.
2. The DOR will have 10 school days after the close of the enrollment window to approve the request and to forward the IDT Request to the DPE. The DOR may deny a Parent request for an IDT if the Parent does not participate in DOR Reasonable Enrollment Activities, absent good cause such as hardships due to medical conflicts, work schedule, child care, transportation, language barriers, etc. All other IDT Requests received within the Priority One Enrollment Window will be approved by the DOR, unless the Parent withdraws their IDT Request.
3. The DPE will have 15 school days after the close of the Priority One Open Enrollment Window (or 5 school days from receipt of the

approved IDT Permit from the DOR, whichever is later) to approve or deny the IDT Request and to notify both the Parent and DOR of the DPE's decision.

4. Renewals and New Sibling Requests will be approved and will follow the same timelines listed within Priority One, above.
5. A DOR may require a Parent to participate in Reasonable Enrollment Activities prior to granting a renewal when the student transfer involves a School Level Transition (defined above).

B. Priority Two Enrollment Window – Requests for an IDT for the Future School Year Received After February 1 and for Requests Made In the Current School Year

IDT Requests received from a Parent for the current school year, and for the future year received after the February 1 enrollment window, will be processed and approved by a DOR under the following circumstances:

1. Parent did not reside in Humboldt County school districts' boundaries prior to Priority One deadline.
2. Parent moved from one district to another district subsequent to the Priority One deadline.
3. Parent has a reasonable argument and a compelling reason, including hardship, such as medical conflicts, work schedule, child care, transportation, language barriers, for why the Priority One deadline was not met, or why the circumstance did not warrant a request for an IDT at the time of the Priority One deadline.
4. Parent has a reasonable explanation for not being able to participate in DOR Reasonable Enrollment Activity.
5. The DOR may require the Parent to participate in Reasonable Enrollment Activities as outlined in Subsection IV.A.2. (Priority One). If approved by the DOR, IDT Requests will be forwarded to the DPE for approval or denial.

C. Wait Listed Students for the Upcoming Year

If a DOR granted an IDT Request for the future year, that approval is valid until the commencement of the DPE's new school year. This is to allow time for school districts to determine if there is capacity for the student. Each DPE is limited to accepting the equivalent of two students per grade level from its waitlist, or 7% of the school's total enrollment from the waitlist, whichever is greater. The waitlist must be established at the time of the DPE's lottery or capacity determination.

V. STATUTORY PREFERENCES:

Notwithstanding the foregoing, regardless of when the following requests are made, these preferences exist outside of the timeframes set forth above.

A. Victims of Bullying

If a school within the DOR has only one school offering the grade level of the victim of an act of bullying, and therefore there is no option for an intradistrict transfer, the victim of an act of bullying may apply for an interdistrict transfer and the DOR shall not prohibit the transfer if the DPE approves the application for transfer.

B. Children of Active Military Service Men and Women

Notwithstanding any other terms of this agreement, a DOR shall not prohibit the transfer of a pupil who is a child of an active military duty parent to a school district of proposed enrollment if the DPE approves the application for transfer.

C. Effect of DPE Accepting Such Students

A DPE that elects to accept an interdistrict transfer of a student who is the victim of an act of bullying or a child of active military service men or women shall accept all pupils who apply to transfer under these statutory preference until the DPE is at maximum capacity. A DPE shall ensure that pupils admitted under this preference are selected through an unbiased process that prohibits an inquiry into or evaluation or consideration of whether or not a pupil should be enrolled based on academic or athletic performance, physical condition, proficiency in English, family income, or any of the individual characteristics set forth in Section 220 of the Education Code, including, but not limited to, race or ethnicity, gender, gender identity, gender expression, and immigration status.

VI. APPEALS:

Parents have a right to appeal to the Humboldt County Office of Education ("HCOE") when a school district denies an IDT Request. HCOE shall process these appeals in accordance with California Education Code section 46601, the terms of this Agreement, and HCOE's Board Policies and Regulations. Parents are entitled to notice of their right to appeal to HCOE.

Failure to appeal within the required time is good cause for denial of an appeal.

Students who are under consideration for expulsion, or who have been expelled pursuant to California Education Code sections 48915 and 48918, may not appeal interdistrict attendance denials or rescissions while expulsion proceedings are pending, or during the term of the expulsion.

Appeals must be filed by the Parent within thirty (30) days of a denial of a request. See “definitions” above for the definition of a denial.

Provisional Enrollment in DPE Pending Appeal: The parties agree that no DPE will grant provisional enrollment of a pupil pending an appeal before Humboldt County Office of Education (“HCOE”), except that a DPE may provisionally enroll a student who has been attending a DPE school in the immediate past and who has been historically continuously enrolled. For example, a Parent moves from District A in April to District B, but wants her child to continue attending District A for continuity. A pupil shall be eligible for provisional attendance only upon providing reasonable evidence that a final decision for a request for interdistrict transfer is pending either with the DOR, the DPE, or HCOE. Where provisional enrollment is granted under these limited circumstances, and for a period not to exceed two school months, the governing board of a DPE may provisionally admit to the schools of the school district a pupil who resides in another school district, pending a decision of the governing boards of the two school districts, or by HCOE upon appeal, regarding the interdistrict attendance. The period of provisional attendance begins on the first day of the pupil's attendance in the school. If a decision by the school districts or HCOE has not been rendered by the conclusion of two school months, and the school districts or HCOE are still operating within the prescribed timelines, the pupil shall not be allowed to continue attendance at the DPE. If the pupil is subject to compulsory full-time education pursuant to California Education Code section 48200, he or she shall enroll in the DOR or in another educational program.

Provisional attendance shall not guarantee that a school district or HCOE will approve a request for interdistrict transfer.

VII. REVOCATIONS:

Neither a DOR nor a district that has accepted a student on an interdistrict transfer may revoke an IDT for a student after June 30 following the completion of grade 10, or for pupils in grades 11 or 12. Any other IDT Permit may be revoked pursuant to the policies and regulations of either the district that has accepted a student on an interdistrict transfer or DOR, or as set forth on the IDT Permit itself, as permitted by law. If a school district revokes an IDT Permit, it will promptly provide written notice of the revocation to the other district.

VIII. CHANGES IN LAW:

If any law modifies or conflicts with a provision of this Agreement, the new law shall prevail as

if written into the Agreement. A change in law, or a finding that one portion of this Agreement is not legally compliant, shall not invalidate the other terms of the Agreement.

IX. COMMUNICATIONS AND PUBLIC AWARENESS

In order to maximize awareness of the interdistrict transfer process the Humboldt County Office of Education (HCOE), in partnership with participating districts, will coordinate a public awareness campaign that will include print, radio, and social media advertisements. In addition, school districts, charter schools, early childhood providers, and other relevant public/private agencies will receive copies of media print materials to post on their websites and/or share with families. The public awareness campaign will begin in November of each year and run through the end of the priority one window.

ATTACHMENT A: LIST OF PARTIES

ATTACHMENT B: IDT REQUEST
FORM

For Each Party:

_____ School District

Signature of Superintendent and Date:

Board approval:

Date: _____

CANDIDATE INFORMATION SHEET MAPLE CREEK BOARD OF EDUCATION

Please fill out and return to admin@maplecreekschool.org or mail to address below:

*Maple Creek Elementary School District
Attn: Beth Wylie
15933 Maple Creek Road, Korbel CA 95555*

Date: 1-2-26

(Last Name) (First Name) (Initial) Lowe Anthony K

Business Address: 15811 Maple Creek Road Phone: 707 668 1247

Home Address: 15811 maple creek Road Phone: 707 831 2395

E-mail: _____

Occupation and Employer: Rancher Guyup enterprises

No. of Years Residing in Maple Creek: 7

1. Do you have prior experience serving on a governing board, specifically a school district board or county board of education? Please list such prior experience.

NO

2. Have you worked on any school committees or participated in any school activities recently? Please list them.

NO

3. Describe any other community or business activities in which you have participated. Describe your role, and whether your work was volunteer or employment-related.

*I have worked extensively in agriculture and construction
industries sometimes and I've volunteered a little at the animal shelter
also for Special Olympics*

Candidate Information Sheet Page 2

4. Why do you want to be a Maple Creek Board member?

Support community possibly have positive impact

5. What do you see as the basic purpose of the public schools?

To educate kids and prepare them for the future

6. Briefly describe your commitment to public education and our local school districts.

*I see it as a good option for my kids
~~and the~~*

7. What do you see as the strengths of Maple Creek Elementary School?

Small class size and close community

**ANNUAL INTERDISTRICT ATTENDANCE TRANSFER AGREEMENT
for SCHOOL DISTRICTS IN HUMBOLDT COUNTY for school year 2026-2027**

Part A – To be completed by parent/guardian

Parent/Guardian: Complete applicable steps on page 1 and 2 and then submit it to your District of Residence (DOR). If it is approved, it will be forwarded to the District of Proposed Enrollment (DPE). Only new requests submitted between December 1st and February 2nd are assured of approval by the DOR, subject to reasonable enrollment activities. (See the DOR district office for exceptions and for information on reasonable enrollment activities). If both districts approve, and you agree to any additional terms and conditions required by the district(s), you may enroll your student in the DPE.

Date Request Received
by DOR

District of Residence _____ District of Proposed Enrollment _____

Foster Youth <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown	Homeless/McKinney-Vento Youth <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
If Yes or Unknown to either of the above please contact the district of residence Foster/Homeless liaison or the Humboldt County Office of Education Foster & Homeless Youth Education Services office at 707-445-7187 before proceeding with application.	

STEP 1: Student Information (PLEASE PRINT)	<input type="checkbox"/> New Application	<input type="checkbox"/> Renewal
	<input type="checkbox"/> Sibling(s) at school? Sibling Grade(s): _____ Sibling Name(s): _____	<input type="checkbox"/> No change in address <input type="checkbox"/> Address change
Have you applied for a transfer to any other district for this same school year? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, list all:	Student Grade in 2026-2027:	
Student Name (Last, First)	Birth Date	
Current or Last School of Attendance		
Student Address		City, Zip Code
Parent / Guardian Name		
Primary Phone	Other Phone	Email address

STEP 2: Reason for Request: <input type="checkbox"/> Childcare <input type="checkbox"/> Parent Employment <input type="checkbox"/> Other (Explain below)
Please explain the reason for your request. Include as much information as possible to help districts make an informed decision. Use additional pages as needed. If reason is parent employment or childcare, provide name, address, and phone number of childcare or work.

What special services has the student received? (Check all that apply)
<input type="checkbox"/> Gifted (GATE) <input type="checkbox"/> Section 504 <input type="checkbox"/> Special Education <input type="checkbox"/> English Language Learner <input type="checkbox"/> None
If the student is receiving Special Education services, what is their current placement (Please attach IEP)
<input type="checkbox"/> Special Day (SDC) <input type="checkbox"/> Resource (RSP) <input type="checkbox"/> Speech Services <input type="checkbox"/> Pending Assessment
Is the student currently pending disciplinary action or under an expulsion order? <input type="checkbox"/> Yes <input type="checkbox"/> No

I have read the terms and conditions and understand the regulations and policies governing interdistrict attendance permits and hereby submit my application. I also understand that approval or denial of this application and revocation of the Permit is subject to the terms of this Permit and the policies and/or regulations of the individual districts. I understand that this information may be verified and that inaccurate or false information may subject my request to denial or revocation. I certify under penalty of perjury that the information provided above is true and correct to the best of my knowledge and belief. I also understand and agree to the above terms.

Parent/Guardian Signature _____ Date _____

Student Name _____

PART B: Terms and Conditions:

The following terms and conditions apply to this Permit if it is approved by both districts:

1. Students will be required to re-apply for interdistrict attendance for any subsequent school year.
2. As permitted by law, the Permit may be revoked by either district pursuant to its policies and regulations and any applicable terms and conditions in Part C and/or D. Grounds for revocation of the Permit include, but may not be limited to, the failure of a pupil to attain satisfactory academic progress, follow established rules of conduct, or maintain regular attendance, as determined by the district of proposed enrollment.
3. Neither district will be responsible for pupil transportation unless required by law.
4. The District of Proposed Enrollment (DPE) will be responsible for special education services and related costs.
5. Approval of this Permit does not guarantee athletic eligibility.

PART C: Action of District of Residence (to be completed by DOR):

Decision: Approved Denied for the school year 2026-2027

Comments:

Date of action by DOR

DOOR Authorizing Signature: _____

Title: _____

District: _____

PART D: Action of District of Proposed Enrollment (to be completed by DPE):

Decision: Approved Denied Denied, but on waitlist for the school year 2026-2027

Comments:

Date of action by DPE

DPE Authorizing Signature: _____

Title: _____

District: _____

If one or both districts deny the permit you may contact the Humboldt County Office of Education at 707-445-7031 if you wish information on the appeal process or go online at <https://www.hcoe.org/inter-district/>. **(An interdistrict attendance appeal request must be filed with the Humboldt County Board of Education within thirty (30) calendar days of notification that the request was denied.)**

The parent/guardian and each district shall be provided with and retain a copy of this form.